

# The Windsor Standard

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WS Vol. 146, No. 27 Friday, September 13, 2024 Newsstand Price \$1 SUBSCRIBE at [www.TiersNews.com](http://www.TiersNews.com)

### The Colesville History Committee along with the Nineveh Public Library

has set up a Postal Cancellation honoring the Nineveh Public Library as it is the oldest in Broome County. The day of the cancellation is on Saturday, September 14, at the Nineveh Post Office from 8:00 AM to 12:00:PM & at the Harpursville Post Office from 9:00 AM to 12:00 PM. You may bring your own envelope with a stamp on it or purchase one at the office & it will be cancelled for you. It may be mailed if you wish or you can keep it as a piece of history. The cancellation can be done for 30 days, but can only be mailed with that date on September 14, 2024.



**Marsi Column**  
Newspaper  
Publishers Sept. 13  
Read article on  
page 3



## First Day of School Picnic

See More Pictures Pages 4&5!



Windsor Travel Club Windsor Travel Club Windsor Travel Club

## RECYCLE YOUR METAL

on Saturday, Sept. 21<sup>st</sup> ...

Lawnmowers, air conditioners, shelving units, siding, freezers, refrigerators, washers, dryers, ovens, radiators, anything metal!

\*\*\* The metal recycling fundraiser is being supported by GREENBLOTT METAL CO. of BINGHAMTON \*\*\*

Bring it to Schneider's Parking Lot in Kirkwood 8:30 A.M. - 12 P.M.

Please contact [ncappello@windsor-csd.org](mailto:ncappello@windsor-csd.org) for more information

Windsor Travel Club Windsor Travel Club Windsor Travel Club

### Articles To Read

**Page 2**  
--Village of Windsor Holds Its Monthly Meeting  
--Governor Hochul Unveils Virtual Tour of Reimagined Greater Binghamton Airport

**Page 3**  
--Marsi Column --Village of Windsor General Notices --Town of Windsor Announcements

**Page 7**  
--Newspaper Edited Public Hearing & Regular Meeting of the Town Board August 14, 2024 7:00 P.M. (Continued from Last Weeks Issue)



### Town of Windsor Town Hall Upcoming Meetings -

- Planning Board Meeting September 25, 2024 7:30 P.M.

### Town of Windsor Regular Hours:

Town Court - Monday, Tuesday, Wednesday 9am - 12pm

Assessor - Monday, Tuesday & Thursday 8:30am - 3pm

Code - Monday - Friday 9am - 12pm

Town Clerk - Monday - Thursday 9am - 12pm & 1pm - 4pm, Friday 9am - 12pm

Phone: 607-655-2023 Website: [www.windsorny.org](http://www.windsorny.org)



# Village of Windsor Holds Its Monthly Meeting

By Carolyn Price

The Village of Windsor Board held its regular monthly meeting on September 5, 2024, at 7:00 p.m. at the Community House. Mayor Ron Harting did most of the reporting. Mayor Harting recognized Ken Wiley, President of the Windsor Partners, and noted that the Windsor Partners had held a fine Corn Festival. Ken Wiley thanked the Village for the use of Klumpp Park. Ken also recognized the outstanding efforts of Streets Superintendent Dave Decker in preparing the park for the festival. Ken noted that there is no electric service in the eastern pavilion and asked the Board to consider putting in an underground line from the main box to the eastern pavilion. Mayor Harting asked Ken if funding from the Windsor Partners was possible. Ken responded that the Windsor Partners could look at it.

Grant Writer Steve Contento reported on the meeting held with the Rural Community Assistance Partnership in late August. The opportunity for the Village to find sources of funding for a water system project was discussed. Mayor Harting said, "There are no hooks, no cost." The Board passed a motion authorizing Mayor Harting to sign a Community Service Agreement between the Rural Community Assistance Partnership and the Village of Windsor. Grant Writer Contento concluded his report by noting that he had heard nothing about the application for the fire station grant.

Mayor Harting reported for Code Enforcement Officer Richard Osborne. Mayor Harting reported that Code Enforcement Officer Osborne had met with a person on Park Street to discuss the storing of materials, and the person agreed to limit the amount of materials being stored there. Mayor Harting said, "Kudos to Rich." Mayor Harting reported for Streets Superintendent Dave Decker. Mayor Harting reported that

- (1) the insurance company had paid the claim, and the flagpole had been ordered,
- (2) Grove Street had been paved,
- (3) the blinds were upstairs,
- (4) ditch work had been done on Kent Street,
- (5) there are issues on Academy Street from the heavy rains,

## Governor Hochul Unveils Virtual Tour of Reimagined Greater Binghamton Airport

By Governor NY

Governor Kathy Hochul today unveiled a new fly-through video rendering that offers viewers their first glimpse of a reimagined Greater Binghamton Airport. The two-and-a-half-minute video depicts the major upgrades planned for the Greater Binghamton Airport. Announced by the Governor in November, the project is being funded with \$32 million from the Governor's \$230 million Upstate Airport Economic Development and Revitalization Competition.

"Our Upstate airports are essential gateways to their local communities, and we are doing all we can to ensure they provide an easy and enjoyable welcome for residents and visitors alike," Governor Hochul said. "This new video rendering shows the dramatic transformation that is taking place at the Greater Binghamton Airport. Passengers now have the ability to see the upgrades that will make this airport the ideal welcome to all those traveling to New York's Southern Tier for everything it has to offer."

The Greater Binghamton Airport was one of nine upstate airports awarded a total of \$230 million in the latest round of the Upstate Airport Economic Development and Revitalization Competition funding announced by Governor Hochul in 2022. The awards are intended to

(6) Matco had worked on the lights at Klumpp Park and there is power to the announcement booth and scoreboard. Mayor Harting reported for Water Superintendent Dave Decker. Mayor Harting noted that the Village must test the water for PFAS [per- and polyfluoralky substances] twice yearly at \$600 per test. Mayor Harting also reported that a new curb stop had been cut on Red Harvest. He said there are three properties with private lines, and a letter will be issued stating that if there are leaks again will be their lines to fix.

Mayor Harting concluded the water report by noting that there had been a water leak at the end of Depot Street. Treasurer Patti Harting reported an increase in two revenues:

- (1) sales tax is high, and
  - (2) AIM money from the State increased by \$571.00.
- Treasurer Harting presented resolutions #10-#15 to the Board, and motions by the Board individually approved the resolutions. Resolution #10 increased water billing by 3%, effective November 2024. Resolution #11 was a budget amendment to put back money in water from money received from the Susquehanna River Basin. Resolution #12 put money back in the Community House from money received from an insurance claim. Resolution #13 put money back in office contractual from money received through the DASNY grant. Mayor Harting and Clerk Courtney Decker noted the time this grant took. Resolution #14 accepted credits from Toshiba. Resolution #15: put money back in the garbage account from money received from the homeowner for a charge for mattresses put on the curb. The Board approved the Treasurer's Report and passed a motion to pay the bills of \$57,608.04. Clerk Decker reported that she had been busy with water payments and had filed a local law with the State. Clerk Decker and Treasurer Harting recommended an upgrade to the water program.

The Board passed a motion approving the upgrade and a motion to accept the August 1, 2024, minutes.

The meeting was adjourned at 8:12 p.m.

promote, revitalize, and accelerate investments in upstate commercial passenger service airports, helping to create airports for the 21st century.

Built in 1945, the Greater Binghamton Airport handles more than 38,000 enplanements each year and is serviced by such commercial air carriers as Delta Airlines. The airport is a vital travel hub for prominent local employers, but the main terminal has not been renovated in more than two decades and its features are outdated.

Major construction is underway on both interior and exterior improvements, including:

- Redevelopment of the Airport Road Approach
- Construction of a new canopy and entry portals
- Reconfiguration of the ticketing lobby and outbound baggage area
- Renovation of the departures lobby and lounge
- Renovation of the baggage claim area and relocation of rental car counters
- New parking revenue control systems
- Installation of geothermal wells

**Read More in Next Weeks Issue of the Windsor Standard!**

## Jeffers Trust Fund Accepting Requests

The Emily M. Jeffers Trust Committee is now accepting letters for 2024 awards. The Emily M. Jeffers Trust was established by the late Fred Jeffers in memory of his mother.

The committee meets once a year to consider applications that aid religious, educational or charitable needs of the people of Windsor.

Any organization in the Town or Village of Windsor may apply for all or part of the trust income. Deadline for applications is Friday, November 22, 2024 The committee will meet soon afterwards to consider the requests.

Letters need to include name of the organization, the ID number, name and address of the President or Chairman, and a detailed description of the project.

You may send your letter to: NBT Wealth Management, Attn: Catherine Errington, Trust Officer, 52 South Broad Street, PO Box 351, Norwich NY 13815.



**Sep 8-16**

**Chalk the Walk! See page 5 for More Info!**

**Sep 18**

**Bell Picture Day**

**Location: Bell Elementary (Windsor Central School District)**

**Sep 20**

**Homecoming & Football Game 6:30pm**

**Location: Windsor Central High School (Windsor Central School District)**

**Sep 24**

**Middle School All-Stars Ceremony 8:15am**

**Location: Windsor Central Middle School (Windsor Central School District)**

**Sep 26**

**Curriculum Night 6:30pm**

**Location: Windsor Central Middle School (Windsor Central School District)**

# Marsi Column

Newspaper Publishers  
Sept. 13



September means change. I have noticed these signs of transition.

The road I live on I find littered with nuts— not motorists but acorns and such.

To be truthful, actual acorns aren't rolling around. What I crunch underfoot on a walk up the driveway are acorn caps tossed away by gray squirrels as they gorge in the treetops above.

While many oaks in our region haven't produced good acorn crops this year, mine seem to be the exception. When I stand beneath them, I hear leaves rustling overhead. Causing the commotion are squirrels tight-rope along outer branches. Periodically, the noise of their thrashing subsides, replaced by a sound not unlike raindrops falling through leaves. Particulate matter is tumbling down, tiny bits of acorns. If you could see into the canopy, you would observe squirrels hanging in unlikely positions, grasping branches with their back legs and acorns with their front claws, gnawing to get at the nuts. Pitter-pat go the husks, the detritus of autumnal feeding.

It also has been a good year for more succulent animal fare. Black cherry trees now are dropping their small blue-black morsels in glossy profusion. To walk in the forest and observe deer scat filled with black cherry seeds is to conclude every white-tail for miles has been gorging on nothing but cherries. In dense shrubby clumps, laden with shiny red honeysuckle fruits, cedar waxwings and robins camp for long moments, hopping this way and that to partake in September's free lunch. Juicy berries hang ripe for the taking.

In the sky, starling flocks have begun to congeal. They swirl through the late afternoon as a shimmering mass, every starling controlled by a need to be part of a synchronized, like-minded whole. As evening skies darken, tall trees magnetize. Myriad starlings can't fight the attraction. They are sucked toward their nocturnal roosts by the hundreds or thousands.

At midday, as sun warms an earth wet with dew, columns of warm air called thermals rise up, lifting eagles into cumulous clouds. They are bald eagles, already migrating southward. So high they look small, they carve huge lazy circles as a northwest breeze nudges them closer to wintering grounds. An osprey flaps steadily over the river, its bent wings and black-and-white plumage a dead giveaway. The river is shallow. Fish can't hide from the osprey. It circles. It hovers. Its wings telescope. It plummets spear-like toward the water. Five feet from the surface, the osprey pulls up, swooping skyward in an effortless and immediate change of direction. No luck that time. No wriggling carp, carried slowly aloft, neatly skewered on needle-sharp talons. How many miles will the osprey's wings take it before night imposes a rest? Many more than the wings on a migrating monarch butterfly, flapping dutifully, steadily southward toward Mexican mountains.

So goes September, a summer-fall time, a time to let go and prepare. This month is a blink of the seasonal eye but a beautiful blink nonetheless.

Osprey Photo by RM

## Village of Windsor General Notices

Charles L English Museum will be open to the public on Saturday, September 21st from 9:00 a.m. – 12:00 p.m. ON Saturday, October 12th the museum will be open for the NY Path Through History Weekend. The museum is located at 19 Depot Street, Village of Windsor. Look for the red caboose.

Village Residents – On the first Monday of each month, the dead-end hydrants will be getting flushed. This will start in June and end in October.

4 COUNTY LIBRARY BOOKMOBILE at 107 Main Street on the following Thursdays from 2:45-3:30 pm. on September 12th, October 17th, November 14th and December 12th. For requests, please call 607-723-8236 ext.322 or email [nholmes@4cls.org](mailto:nholmes@4cls.org) at least a week in advance of our scheduled stop.

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Village Office hours are Monday through Thursday 9:00 a.m. to 3:00 p.m. and Friday 9:00 a.m. to 12:00 p.m.

If you need to get in touch with the Code Enforcement Officer, please call the office and leave your name and number and we will forward it to him. He will get in touch with you soon. (607) 655-2024

***The Windsor Central School District has openings for bus drivers. Individuals interested in these positions should complete an application through Frontline, found on our website, [www.windsor-csd.org](http://www.windsor-csd.org), under Employment.***



## Town of Windsor Announcements

### UPCOMING MEETINGS

-- Planning Board Meeting September 25, 2024 7:30 P.M.

### TOWN HALL

124 Main Street Windsor, NY 13865 Phone: 607-655-2023 Fax: 607-655-2027

--Town Court – Monday, Tuesday, Wednesday 9am – 12pm

--Assessor – Monday, Tuesday & Thursday 8:30am – 3pm

--Code – Monday – Friday 9am – 12pm

--Town Clerk – Monday – Thursday 9am – 12pm & 1pm – 4pm, Friday 9am – 12pm

Phone: 607-655-2023 Website: [www.windsorny.org](http://www.windsorny.org)



### TOWN HALL HOURS

Mon–Thurs: 9A.M. - 4P.M.

Friday: 9A.M. - 12P.M.

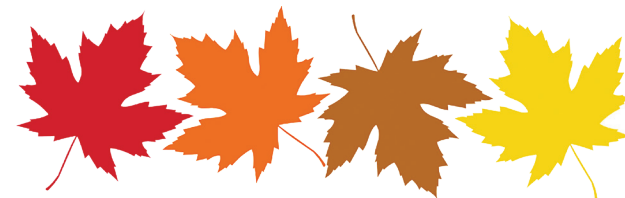
Town Hall Closed for Lunch Daily 12P.M.-1P.M.

Town Clerk's Office is Open 1st & Last Saturday of the Month: 9A.M. - 12P.M.

### TOWN COURT HOURS

Monday - Wednesday 9:00 A.M. - 12:00 P.M. Court

Fax: 607-655-4106



## The Windsor Standard New York Press Association NYFA

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### NEWS/ADVERTISING DEADLINE

*The Windsor Standard* goes to press on Wednesdays. Deadline for news and advertising is the Friday before the desired week of publication.

### SUBSCRIPTION RATES:

A subscription to *The Windsor Standard* is available for \$35 a year in Broome County, \$100 outside Broome County and papers are mailed weekly every Thursday from Conklin.

### LETTERS TO THE EDITOR:

The Windsor Standard welcomes letters to the editor. All letters must be signed and include the phone number of the writer, to be used for verification of authenticity, not for publication. The editor reserves the right to refuse to publish letters which contain potentially libelous or erroneous statements. Also, letters endorsing political candidates are considered advertisements and should be prepaid as is all political advertising. No letters to the editor regarding political candidates will be accepted.

YOUR PHOTOS ARE WELCOME

Email to: [editor2@TiersNews.com](mailto:editor2@TiersNews.com)





# First Day of School Picnic

Photos by Windsor School District





# First Day of School Picnic

Photos by Windsor School District



**5<sup>th</sup> Annual CHALK THE WALK**  
 have the talk  
 SEPTEMBER 2024  
 BC SAFE

An awareness campaign in observance of World Suicide Prevention Month

**Week of Action** SEPTEMBER 8-16  
 Help Spread Awareness! Use chalk to beautify the community with messages and images of hope and resilience. Promote suicide prevention, mental wellness, and stigma reduction. Start conversations about mental health by posting pictures of your chalk art to your Facebook or Instagram and tag @BCSAFECoalition. Need Chalk? Visit the website for more information.

**Enter the Contest!**  
 Enter your chalk art online at [gobroomecounty.com/mh/bcsafe](http://gobroomecounty.com/mh/bcsafe) for a chance to win \$100 in one of four categories. Contest opens 9/8 and ends 9/16. Please read contest rules carefully.  
 Contest Categories: Most Inspiring Message, Best Use of Color, Most Imaginative, Best Group Collaboration

**Gallery Art Show**  
 WEDNESDAY SEPTEMBER 25  
 5:30-7:30PM at the Broome County Public Library, 185 Court St., Binghamton featuring all shared CHALK THE WALK Community Art. Come view all the artwork and watch the winner announcements. For the Second Year! Open Mic - Spoken Word Visit the website for all details and to sign up.

**More Info:** [GOBROOMECOUNTY.COM/MH/BCSAFE](http://GOBROOMECOUNTY.COM/MH/BCSAFE)

**Thank You to our Sponsors!**

BC SAFE - Broome County Suicide Awareness For Everyone

CORNELL COOPERATIVE EXTENSION OF BROOME COUNTY PRESENTS:

\*\*\*

**FARMERS MARKET COUPON DISTRIBUTION**

\$15 per veteran per month will be given out at farmers markets in Broome County. No purchase required.

\*\*\*\*\*  
 Proof of veteran status required.  
 Veteran must be in attendance.  
 \*\*\*\*\*

**MAY 11TH, 9AM-1PM**  
**JUNE 8TH, 9AM-1PM**  
**JULY 13TH, 9AM-2PM**  
**JULY 21ST, 11AM-2PM**  
**AUGUST 10TH, 9AM-1PM**  
**AUGUST 25TH, 11AM-2PM**  
**SEPTEMBER 14TH, 9AM-1PM**  
**OCTOBER 12TH, 9AM-2PM**  
**NOVEMBER 9TH, 9AM-1PM**

Cornell Cooperative Extension  
 Broome County  
Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and individuals with Disabilities.

REMEMBER HONOR TEACH

**WREATHS**  
 — across —  
**AMERICA**



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Roger Batzel  
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**WINDSOR FARMER'S MARKET  
NOW OPEN**

At the Village Green  
every Saturday from 9 a.m. till 2 p.m.

### Windsor Farmers Market

The Windsor Farmers Market has been a tradition in Windsor for decades. We offer local farmers, crafters and food processors an affordable venue for selling their products and are a regular Saturday morning stop for many local residents as well as the many out of state campers and tourists who visit our lovely lake and river campsites and tourist attractions. Windsor offers both a summer outdoor market and a winter indoor market so many of our products are available year-round, with many vendors also accepting orders for pickup/delivery outside of market hours. Our vendors accept Farmers Market Nutrition Program and Broome County Veterans coupons.

The market operates on Saturdays from 9am-2pm at the Windsor Village Green. June-October the market takes place weekly. November-April the market operates every other week and closes for the month of May. It is managed by Pat Van Housen, Donna Frazier and Susan Symonette.

Contact the market: [wfinonthegreen@gmail.com](mailto:wfinonthegreen@gmail.com)  
The market can be found on Facebook at: <https://www.facebook.com/WFMatWindsorVillageGreen>

**13 WEEKS FOR \$200!**  
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### Windsor Village Office Hours

Monday through Thursday 9:00 a.m. to 3:00 p.m. and Friday 9:00 a.m. to 12:00 p.m. If you would like to speak to the mayor, call the Village Office to set up a time.  
(607) 655-2024

### Broome County Dog Shelter: Volunteers needed!

Due to staff shortages at the moment we are looking for new volunteers for dog walking, cleaning and laundry! If you have applied we are working on setting up an orientation very soon! If you're interested in applying you can come in and fill out some paperwork or get the application from our website!

### Harpursville Central School District Board of Education meeting dates for the 2024-2025 school year:

- September 18
- October 9
- November 13
- December 11
- January 8, 2025
- February 5
- March 5
- April 16
- May 7
- May 20 budget vote
- (1:30-8:00 PM W.A. Olmsted Elementary Gym)
- June 11

### BROOME COUNTY LEGISLATORS

<p><b><u>Kelly F. Wildoner</u></b> District 3 (Town of Binghamton, Conklin &amp; Vestal) <a href="mailto:kelly.wildoner@broomecountyny.gov">kelly.wildoner@broomecountyny.gov</a></p> <p><b><u>Stephen J. Flagg</u></b> District 1 (City of Binghamton, Towns of Colesville, Fenton &amp; Kirkwood) <a href="mailto:stephen.flagg@broomecountyny.gov">stephen.flagg@broomecountyny.gov</a></p> <p><b><u>Scott D. Baker</u></b> District 2 (Towns of Kirkwood, Sanford &amp; Windsor) <a href="mailto:scott.baker@broomecountyny.gov">scott.baker@broomecountyny.gov</a></p> <p><b><u>Chairman-Daniel J. Reynolds</u></b> (Dist 5) <a href="mailto:daniel.j.reynolds@broomecountyny.gov">daniel.j.reynolds@broomecountyny.gov</a></p>	<p><b><u>Maj. Leader-Matthew J. Pasquale</u></b> Dist 7 <a href="mailto:matthew.pasquale@broomecountyny.gov">matthew.pasquale@broomecountyny.gov</a></p> <p><b><u>Min.w Leader Robert Weslar</u></b> (Dist 13) <a href="mailto:bob.weslar@broomecountyny.gov">bob.weslar@broomecountyny.gov</a></p> <p style="text-align: center;"><b>Health &amp; Human Services Committee (OVER VETERANS)</b></p> <p><b><u>Jason Shaw</u></b> <a href="mailto:jason.shaw@broomecountyny.gov">jason.shaw@broomecountyny.gov</a></p> <p><b><u>Louis Augustini</u></b> louie.augostini@broomecountyny.gov</p> <p><b><u>Matthew Hilderbrant</u></b> <a href="mailto:matt.hilderbrant@broomecountyny.gov">matt.hilderbrant@broomecountyny.gov</a></p> <p><b><u>Kim Myers</u></b> <a href="mailto:kim.myers@broomecountyny.gov">kim.myers@broomecountyny.gov</a></p> <p><b><u>Mark Whalen</u></b> <a href="mailto:mark.whelen@broomecountyny.gov">mark.whelen@broomecountyny.gov</a></p>
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## Colesville Youth Commission

Please note

A meeting time change of the Youth Commission to 6:00 pm on Wednesday, September 18th.

## Win and enjoy

Come Play Every Sunday Afternoon- BINGO Harpursville American Legion Promptly at 1 pm for an afternoon of fun

## Job Opportunity

The Town of Colesville Highway Department is currently accepting applications for a MEO (Machine Equipment Operator) A full-time position application can be picked up from the Town Hall or please call 607-693-1174.

## Dept. of Motor Vehicles

DMV Satellite Office is open in Harpursville --Tuesdays from 9 am to 1:00 pm, closed between 11:30 to Noon for lunch. --Walk-ins welcome!

## Recycling batteries

--Town of Colesville Has Joined Product Stewardship Institute (PSI) --We are asking all residents to become more environmentally responsible by recycling all unwanted household batteries --Please use the drop off box located in the foyer of the Town Hall

## Town of Colesville Offices

Offices for the Town of Colesville are located in the Town Hall at 780 Welton Street, Harpursville, NY. The Town Garage is located across the street from the Town Hall.

The Town of Colesville lies in the northeast part of Broome County and is bounded on the north by Chenango County, on the east by the Town of Sanford, on the south by the Town of Windsor, and on the west by the Towns of Kirkwood and Fenton. The town was formed on April 3, 1821, from the Town of Windsor. Harpursville is the largest hamlet in the town although it is not incorporated.

Colesville derives its name from pioneer Nathaniel Cole, a revolutionary soldier. He settled here in 1795, on a hill south of Harpursville, known as Coles Hill. He built a tavern there which was in operation as early as 1800. It was the first tavern between Albany and Binghamton. Broome County's Nathaniel Cole Park was opened in the town in 1974 and is located about two miles from the site of its namesake's tavern.

## **BRC Public Forum**

By Windsor School District

The New York State Blue Ribbon Commission (BRC) on Graduation Measures is inviting you to the BRC Public Forum on September 26 to give your input. Pre-registration is required. Please register for the event that you plan to attend. To register, please go to <https://bt-boces-org.zoom.us/j/7Jckc...> For more information, visit <https://www.nysed.gov/grad-measures>

# Newspaper Edited Public Hearing & Regular Meeting of the Town Board August 14, 2024 7:00 P.M. (Continued from Last Weeks Issue)

By Town of Windsor

(the "Policy"); and WHEREAS, the purpose of the Policy is to ensure the Town of Windsor complies with State and Federal laws, and minimizes the harm to individuals served or employed by the Town, when responding to a suspected breach of private and confidential information; and WHEREAS, pursuant to the State Environmental Quality Review Act ("SEQRA"), it has been determined by the Town Board that this constitutes a Type II Action as defined under 6 NYCRR 617.5(20) and (27). NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Windsor, after review and discussion, hereby approves the adoption of the Breach Notification Policy; and it is FURTHER RESOLVED that the Supervisor is hereby authorized to sign and deliver any documents necessary to effectuate the Policy and implement the same on behalf of the Town; and it is FURTHER RESOLVED that this resolution shall take effect immediately.

Said resolution was adopted by the following vote: Motion Approved Resolution Adopted: August 14, 2024 Councilman Daniel R. Price Voted - Aye

## **Breach Notification Policy**

Objective: To ensure that the Town of Windsor's response to any suspected breach of private and confidential information complies with State and Federal laws and minimizes harm to individuals served or employed by the Town of Windsor.

The Town values the protection of private information of individuals in accordance with applicable law and regulations. Further, the Town is required to notify affected individuals when there has been or is reasonably believed to have been a compromise of the individual's private information in compliance with the Information Security Breach and Notification Act and Town policy.

The Town shall educate all individuals who may come into contact with any of the information described below on the Town policy in order to increase IT security awareness. The Town desires to ensure each individual understands his or her responsibilities regarding any potential issues.

a) "Private information" shall mean "personal information" in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired:

1. Social security number;
2. Driver's license number or non-driver identification card number; or
3. Account number, credit or debit card number, in combination with any required security code, access code, or password

which would permit access to an individual's financial account. "Private information" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records. "Personal information" shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) "Breach of the security of the system," shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the Town. Good faith acquisition of personal information by an employee or agent of the Town for the purposes of the Town is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

## **Determining if a Breach has Occurred**

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the Town may consider the following factors, among others:

- a) Indications that the information is in the physical possession or control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- b) Indications that the information has been downloaded or copied; or
- c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported; or
- d) System failure

## **Notification Requirements**

For any computerized data owned or licensed by the Town that includes private information, the Town shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is

**Continue Reading on page 8**

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# Newspaper Edited Public Hearing & Regular Meeting of the Town Board August 14, 2024 7:00 P.M. (Continued from Page 7)

By Town of Windsor

reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The Town shall consult with the State Office of Information Technology Services to determine the scope of the breach and restoration measures.

For any computerized data maintained by the Town that includes private information which the Town does not own, the Town shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

### Methods of Notification

The required notice shall be directly provided to the affected persons by one or more of the following methods:

- a) Written notice;
- b) Telephone Notification, with records of all calls being kept; Additional Notices: in addition to one of the above forms of notice the Town may, at its discretion, perform the following additional forms of notice:
  - a) E-Mail notice when the Town has an e-mail address for the subject individuals;
  - b) Conspicuous posting of the notice on the Town's webpage, or any Town signs; and
  - c) Notification to local media

Regardless of the method by which notice is provided, the notice shall include contact information for the Town and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the Town shall notify the New York State Attorney General (AG), the New York State Department of State, and the New York State Office of Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. In the event that more than five thousand (5,000) New York State residents are to be notified at one time, the Town shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to Towns required to make a notification in accordance with State Technology Law Section 208(2), regarding notification of breach of security of the system.

Town of Windsor, County of Broome, State of New York APPROVING THE ADOPTION OF DISASTER RECOVERY PLAN  
Resolution #30-2024

PRESENT: Supervisor Mark Odell  
Deputy Supervisor Daniel Colwell  
Councilman Gary M. Hupman  
Councilman Timothy Harting  
Councilman Daniel R. Price

At a regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 14th day of August, 2024, the following resolution was:

OFFERED BY: Councilman Hupman

SECONDED BY: Deputy Supervisor Colwell

The Town Board (hereinafter "Town Board") of the Town of Windsor (hereinafter "Town"), duly convened in regular session, does hereby resolve as follows:

WHEREAS, the Town of Windsor desires to adopt and implement a Disaster Recovery Plan; and

WHEREAS, the Disaster Recovery Plan defines acceptable methods for disaster recovery planning, preparedness, management, and mitigation of IT systems and services for the Town; and

WHEREAS, pursuant to the State Environmental Quality Review Act ("SEQRA"), it has been determined by the Town Board that this constitutes a Type II Action as defined under 6 NYCRR 617.5(20) and (27).

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Windsor, after review and discussion, hereby approves the adoption of the Disaster Recovery Plan; and it is

FURTHER RESOLVED that the Supervisor is hereby authorized to sign and deliver any documents necessary to effectuate the Disaster Recovery Plan and implement the same on behalf of the Town; and it is

FURTHER RESOLVED that this resolution shall take effect immediately.

Said resolution was adopted by the following vote:

Motion Approved

Resolution Adopted: August 14, 2024

Councilman Daniel R. Price Voted - Aye

### Disaster Recovery Plan

Policy Statement: This policy defines acceptable methods for disaster recovery planning, preparedness, management and mitigation of IT systems and services for the Town of Windsor (hereinafter the "Town"). The disaster recovery standards in this policy provide a systematic approach for safeguarding the vital technology and data managed by the Town. This policy provides a framework for the management, development, and implementation and maintenance of a disaster recovery program for the systems and services managed by the Town. Implementation: The Town shall establish as follows:

1. Appoint a Disaster Recovery Manager. The Disaster Recovery Manager shall be charged with implementing the Town's Disaster Recovery Plan. Scenarios: There are two planning scenarios that will enable the Town to effectively prepare for and recover from likely potential threats.

1. The main computer system fails due to a lightning strike, catastrophic equipment failure, etc.

2. The Town Hall is destroyed in a natural disaster. In this scenario the Town will simultaneously be responding to other effects of the incident at the same time they are trying to restore computer operations.

### General Requirements: The Town shall:

- Continue the Town's contractual relationship with The Computer Shop.
  - o The Computer Shop has made accessible via remote access work stations of the Town Clerk and Secretary to the

Supervisor

o The Computer Shop maintains generators to maintain operations in the event of a power failure.

- Maintain rigorous backup routines that assure the data is available to restore. The backup shall entail secure off-site backup of data for the Town's financial and other computer data.

o Financial data shall be backed up by the third-party company the Town contracts with.

o The Town's computer data shall be backed up at least once a week.

- The Town's Disaster Recovery Manager or 3rd Party Provider shall attempt to restore the backup data, no less frequently than once a month, in order to ensure the validity of the backup data.

- Have redundant computer technician services to assure immediate response.

- The Town shall appoint a Disaster Recovery Manager who shall be responsible for remote restoration of Town computer data, in accordance with the then current Town Disaster Recovery Plan.

- The Town's financial data is maintained by a third-party software company. This financial data is remotely accessible in the event of a disaster.

The Town's Disaster Recovery Manager shall be responsible with coordinating remote access in the event of a disaster.

**PUBLIC COMMENTS: None**

**ADJOURNMENT:**

Motion By: Councilman Hupman Sec. By: Deputy Supervisor Colwell

Motion to Adjourn Meeting at 8:13 P.M.

Vote of the Board:

Motion Passed



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Fish dinner	\$20.09	
Shrimp portion	\$15.37	
Shrimp dinner	\$23.55	
Scallop portion	\$22.59	
Scallop dinner	\$30.45	
Fries	\$4.26	
Coleslaw	\$3.57	
Bottled soda	\$2.75	
Bottled Water	\$2.20	
<b>TOTAL</b>		
Pickup Time		

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