

**Unadopted Minutes  
REORGANIZATION/REGULAR  
SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
January 8, 2025**

**1. Call to Order**  
The meeting was called to order by Vice-Chair Hansen at 6 p.m.

**2. Seat New Board Members**  
Shalon Ronning and Dustin Henkelman were welcomed as new board members and Scott Hansen and Tim Sands as returning board members.

**3. Roll Call**  
Present: Hansen, Sand, Sands, Dirkes, Henkelman, Ronning Late: None  
Absent: Rueter

**4. Agenda- Additions or Deletions**  
None

**5. Organization of 2025 Board of Education**

**5.1 Election of Officers**

**5.1.1 Chairperson**  
Sands nominated Hansen as Chair for 2025.  
Vote For: All      Vote Against: None

**5.1.2 Vice-Chairperson**  
Dirkes nominated Sands as Vice-Chair for 2025.  
Vote For: All      Vote Against: None

**5.1.3 Clerk**  
Dirkes nominated Sand as Clerk for 2025.  
Vote For: All      Vote Against: None

**5.1.4 Treasurer**  
Sand nominated Dirkes as Treasurer for 2025.  
Vote For: All      Vote Against: None

**5.2 Establish Remuneration of Board Members**  
Motion by Dirkes seconded by Sands, to set annual board compensation as indicated below:  
Payment for all meetings (Regular, Special, Committee) \$75.00 per meeting  
Chair                                 \$ 350.00  
Clerk                                     300.00  
Treasurer                             200.00  
Workshops/Conferences/half-day or less      75.00  
Full day                                 125.00  
Vote For: All      Vote Against: None

**5.3 Establish Board Meeting Dates**  
Motion by Sand, seconded by Sands, to hold Board meetings for 2025 on the second Wednesday of the month and the fourth Wednesday of the month for work sessions or special meetings when necessary unless changed by the School Board for good and sufficient reason. The time of each regular meeting shall be 6:00 p.m. and the time for each work session shall be 6:00 p.m.  
Vote For: All      Vote Against: None

**5.4 Authorize Bank Depositories**  
Motion by Sands, seconded by Henkelman, to authorize the following bank depositories:  
• Stearns Bank  
• Magnifi Financial – Albany Branch  
• PMA Financial Network “MN Trust”  
Vote For: All      Vote Against: None  
Abstained: Dirkes

**5.5 Authorize Official Signatures**  
Motion by Henkelman, seconded by Dirkes, to keep temporary signatures as is until new signatures are ready. New signatures will include Hansen -Chair, Sand -Clerk, Dirkes-Treasurer, Okerlund-Superintendent, Clemen- Business Manager.  
Vote For: All      Vote Against: None

**5.6 Select Official Newspaper**  
Motion by Sand, seconded by Dirkes, to have The Star Post as the Official Newspaper.  
Vote For: All      Vote Against: None

**5.7 Select School District Attorney and Identify Who May Contact Attorney on Behalf of the District**  
Motion by Dirkes, seconded by Sands, to retain the firm Pemberton Law as legal counsel for the District and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.  
Vote For: All      Vote Against: None

**5.8 Select School District Auditor**  
Motion by Sand, seconded by Henkelman, to continue with the form of Schlenner-Wenner for audit services.  
Vote For: All      Vote Against: None

**5.9 Authorize Business Manager and Superintendent to Invest Excess Funds**  
Motion by Dirkes, seconded by Sands, to authorize the business manager and superintendent to invest excess funds.  
Vote For: All      Vote Against: None

**5.10 Authorize Business Manager and Superintendent to Make Electronic Fund Transfers**  
Motion by Sands, seconded by Henkelman, to authorize the business manager and superintendent to make electronic fund transfers.  
Vote For: All      Vote Against: None

**5.11 Authorize Superintendent to Expend Funds Within Budget Guidelines**  
Motion by Henkelman, seconded by Dirkes, to authorize the superintendent to expend funds within budget guidelines.  
Vote For: All      Vote Against: None

**5.12 Appoint Board Committee Members**  
Committee Members for 2025 will be determined at the February meeting.

**6. Public Forum None**

**7. Approvals**

**7.1 Previous Meeting Minutes**  
Motion by Sands, seconded by Dirkes, to approve the December 11, 2024, Regular Meeting minutes as presented. Supported by all present.

**7.2 Cash Flow Reports - November 2024**  
Motion by Sand, seconded by Sands, to approve the November 2024 Cash Flow Reports as presented. Supported by all present.

**7.3 Acceptance of Gifts and Donations**

Member Sand introduced the Resolution Accepting Donations and was seconded by Member Henkelman.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Huskie Booster Club	\$3,744.00	Scorer's table
Albany Recycling Center	\$50.00	Supermileage
Stearns Electric Association Trust	\$500.00	Supermileage
Albany Elementary PTO	\$493.00	Movie License
David and Bethany Schultz	\$50.00	Gymnastics
Albany Elem/ELC PTO	\$300.00	Community Education Family Ball
St. Cloud Optimist Club	\$1,500.00	Scholarship
Albany Chrysler Center	\$350.00	BEAT - Grinch Movie
Wells Concrete	\$500.00	Supermileage

The following voted in favor of: All  
And the following voted against: None  
Absent: Rueter  
Whereupon said resolution was declared duly passed and adopted.

**8. Consent Agenda**

**AFT Lane Change Request:**  
Sam Jerome - BA/BS Step 5 to BA/BS+15 Step 5  
Kim Lange - MA Step 8 to MA+15 Step 8  
Rachel Tessier - BA/BS+30 Step 10 to MA Step 10

**AESP:**  
Charles Kurowski - Secondary Technology Assistant  
Linda Miller - AVE Second Cook  
Kendra Rausch - ELC Kids' Company Site Leader  
Linda Hartung - Secondary School Second Cook  
Allen Vogel - Secondary FT Custodian

**AESP Payroll Change Request:**  
Faith Borgerding - ELC Kids's Company Site Leader to Kids' Company Assistant  
Rita Buermann - ELC EC Paraprofessional - 2.5 hrs/day to 4 hrs/day

**LOA request:**  
Three

**Coaching/Advisors:**  
Chris Grove - Assistant Track Coach  
Ben Kalway - JH Track Coach  
Becky Bartz - Adaptive Bowling Coach  
Rebecca Ellering - Adaptive Bowling Coach

**Community Education:**  
BEAT Tech: Molly Rademacher, Mya Justin, Jessica Ruegemer  
HSP/Fundamentals: Aaron Schwenzfeier  
Intro to Cribbage: Nikki Myogeto  
Quan Li K'an Karate: Adam Patterson  
Ski Club Chaperone: Olivia Lemm  
BECC Supervisor: Nolan Suchy, Aubrey Driggins, Eli Suchy, Carson Tschida, Abigail Kuhn, Allie Hoffman, Rowan Ellingson

**Resignations:**  
Natalia Degler - ALE FT Evening Custodian, effective December 17, 2024  
Faith Borgerding - ELC Kids' Company Site Leader, effective January 1, 2025  
Alyssa Wachsman - Food Service Coordinator, effective January 16, 2025  
MaKara Miller - BECC Attendant, effective December 18, 2024  
The following checks were issued in paying claims.: Wire transfers and checks 109445-109575

**Expenditures:**

01 General Fund	\$1,087,533.66
02 Food Services	\$79,604.40
04 Community Services	\$62,301.28
06 Building Construction	\$57,874.98

Motion by Sands, seconded by Sand to approve the January 2025 Consent Agenda. Supported by all present.

**9. Reports**

**9.1 Purple Pride**

**10. Business**

**10.1 Enrollment Report**

**10.2 Albany Federation of Teachers Seniority List 2024-2025**  
Motion by Sands, seconded by Henkelman to approve the Albany Federation of Teachers Seniority List for 2024- 2025. Supported by all present.

**10.3 Resolution Directing the Administration to Examine the Financial Condition of the School District**  
Member Dirkes introduced the resolution and moved for its adoption. The motion for adoption was duly seconded by Member Henkelman and upon vote being taken thereon, the following voted in favor of: All  
and the following voted against the same: None  
absent: Rueter  
whereupon said resolution was declared duly passed and adopted.

**10.4 Band Trip Approvals**

**10.4.1 UWRF Jazz Festival**

**10.4.2 Marching Band Trip to Chicago and Indianapolis**  
Motion by Sand, seconded by Sands, to approve the band trips as presented. Supported by all present.

**11. Committee Reports**

**12. Superintendent Report**  
The superintendent shared some of the informational postings that will be placed on the district website and social media to help inform the community about our Open Enrollment status. Since next year will be slightly different, it is important that the district clearly and accurately explain that open enrollment is fully available. Postings will be focused on ‘informing’ rather than ‘marketing’.

**13. Adjournment**  
Agenda completed at 7:24 p.m., a motion to adjourn was made by Member Sand, seconded by Member Dirkes. Supported by all present

Amy Sand, Clerk  
P-3-1B

**Notice of Aeration on Black Oak Lake**

Aeration will start soon on Black Oak Lake, south of Melrose, in Stearns County. Signs will be posted. Anyone with questions can contact a Green Grove Rod & Gun Club board member or Brian at 320-293-7976.

P-3-2B

**NOTICE OF PUBLIC HEARING -  
CONDITIONAL USE PERMIT  
AND MOVING PERMIT APPLICATION**

**NOTICE IS HEREBY GIVEN**, The Melrose Planning and Zoning Commission will hold a Public Hearing on Monday, January 27, 2025 at 6:00 p.m. at the Melrose City Center for the purpose of giving consideration to the request for a Moving Permit and Conditional Use Permit on Parcel No. 66.36711.0002. The Moving Permit and Conditional Use Permit would allow a single-family home to be moved onto the parcel in accordance with Sections 213.04(1) and Section 1300 of Zoning Ordinance No. 1989-1-A as adopted with amendments by the Melrose Code of Ordinances.

The parcel is legally described as Lot Two (2), Block One (1), of Fifth Avenue Addition, according to the plat and survey thereof, now on file and of record in the office of the Stearns County Recorder.

A copy of the proposed request is on file with the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352 and is available for review during normal business hours.

All interested persons are invited to attend this hearing or submit written testimony prior to the hearing date, either in support of or in opposition to the request. Written testimony should be sent to the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352.

Dated this 6th day of January 2025 at the City of Melrose, Minnesota.

SHEILA HELLERMANN –  
COMMUNITY DEVELOPMENT DIRECTOR  
P-3-1B

**CITY OF FREEPORT  
NOTICE OF PUBLIC HEARINGS FOR CANNABIS  
REGULATION AND VARIANCE REQUEST**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held before the City Council of Freeport on the 27th day of January, 2025, in the City Hall located at 125 Main Street East at 7:00pm or soon thereafter, to consider a variance request for the property at 213 2nd Avenue NorthWest, Freeport, MN, legally described as .22 A. FR .22 A. OF LT 16, Subdivision AUD SUBD #05, Lot 016, Subdivision 00029, Section 02, Township 125, Range 032.

The owner of said property has applied for a variance re-

**HOLDING TOWNSHIP  
SEEKING BIDS  
FOR TARRING**

Holding Township Board is seeking sealed bids for tarring approximately one mile of 190th Avenue in Holding Township.

Specifications can be obtained from Supervisor Davis Mickelson at (218) 770-0318.

Bids must be received by the clerk prior to February 4, 2025. Send bids to Holding Township, Box 133, Holdingford, MN 56340.

Bids may also be received on February 4, 2025, at the Town Hall no later than 7:00 P.M.

Late bids will not be accepted.

Supervisors have the right to reject any and all bids.  
Susan Huls, Clerk  
P-3-2B

quest that council will review to allow construction of an accessory building that will exceed the maximum building height allowed by city code.

A public hearing will also be held to consider adopting codes and ordinances to regulate establishing cannabis businesses within the City of Freeport.

The public hearings provide opportunity for the general public and interested parties to gather or provide information, ask relevant questions, and express support or opposition.

Jon Nelson  
Clerk-Treasurer  
P-3-1B