

PUBLIC NOTICE

**REGULAR MEETING
SAUK RAPIDS CITY COUNCIL
SAUK RAPIDS GOVERNMENT CENTER,
250 Summit Ave N.**

**Monday, September 9, 2024
6:00PM
MINUTES**

1. Call to Order and Pledge of Allegiance

Mayor Kurt Hunstiger called the meeting to order at 6:00pm. All members present.

2. Additions or Changes to the Agenda

Ross Olson requested to add Approve Resolution Creating a Limited Waiver of Water Availability Charge as agenda item 9-D.

3. Approve the Agenda

Motion: Moved by Councilperson Ellering and seconded by Councilperson Thronson to approve the agenda as amended. Motion carried unanimously.

4. Approve Minutes

A. 8-26-2024 Regular City Council Meeting Minutes

Motion: Moved by Councilperson Seamans and seconded by Councilperson Sauer to approve the 8-26-2024 Regular City Council Meeting Minutes. Motion carried unanimously with Councilpersons Thronson and Ellering abstaining from the vote.

B. 8-26-2024 Special Budget Meeting Minutes

Motion: Moved by Councilperson Sauer and seconded by Councilperson Seamans to approve the 8-26-2024 Special Budget Meeting Minutes. Motion carried unanimously with Councilpersons Thronson and Ellering abstaining from the vote.

5. Receive and File

A. 6-24-2024 Sauk Rapids EDA Meeting Minutes

Motion: Moved by Councilperson Seamans and seconded by Councilperson Ellering to receive and file the 6-24-2024 Sauk Rapids EDA Meeting Minutes. Motion carried unanimously.

6. Mayor's Communications

• 5 Years of Dedicated Service Recognition-Scott Rasmussen, Public Works Department
Mayor Hunstiger and Pete Eckhoff thanked Scott Rasmussen for his five years of dedicated service to the Public Works Department.

7. Audience Items/Visitors Total Time Limit 2 Minutes for Items NOT on the Agenda

NONE

8. Public Hearings

NONE

9. Consent Agenda

A. Approve Election Judge Schedule for the 2024 General Election and Authorize Staff the Ability to Assign Additional Judges to Be Trained and Assigned, If Necessary

B. Approve Summary of Publication Resolution for Interim Ordinance Establishing a Moratorium on the Issuance of New Residential Rental Licenses

C. Authorize SEH to Prepare Plans and Specifications for the 2025 Lead Water Service Line Replacement Project

D. Approve Resolution Creating a Limited Waiver of Water Availability Charge

Motion: Moved by Councilperson Ellering and seconded by Councilperson Sauer to approve consent agenda items 9A-9D. Motion carried unanimously.

10. Regular Agenda

A. Mayhew Park Phase II

Motion: Moved by Councilperson Ellering and seconded by Councilperson Sauer to approve the committee and staff to keep moving forward with the concept of Phase II and develop partnership agreements with Independent School District No. 47. Motion carried unanimously.

11. Other Staff Items

A. Rock the Riverside Update

Ross Olson stated that Thursday night will mark the final concert of the 2024 Rock the Riverside Concert Series. Olson said that False Autumn will be the opening act and Radio Nation will be the main act. Kelm & Reuter will be the sponsor.

Olson recapped the September 5th concert, which highlighted My Famous Friends as the opening act on September 5th and Menace as the headliner. Olson thanked WSB Engineering and Scientists for being last week's sponsor.

B. Public Works Department Update-Pete Eckhoff, Public Works Director

Pete Eckhoff provided an update on the ongoings of the Public Works Department over the last year. He said that his department consists of 5 street employees, a mechanic, a floater, and two park employees. Eckhoff explained that increases in rentals at Riverside Terrace has made his department even more busy. He noted that back-to-back rentals can make things extremely busy.

B. New Hires with Police Department

Chief Beise provided a staffing update on the Police Department. Beise said that currently the Department is at full strength minus the one person that is being backgrounded to replace the employee who is retiring in the spring.

12. Other Council Items and Communications

A. Lion Installation at Lions Park

Councilperson Thronson noted that the lion statue, which was donated by the Lions Club, was recently installed at Lions Park near The Lookout. She said that the statue looks really nice.

13. Approve List of Bills and Claims

Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to approve the List of Bills and Claims. Motion carried unanimously.

14. Adjournment

Motion: Moved by Councilperson Thronson and seconded by Councilperson Seamans to adjourn the meeting. Motion carried unanimously.

Mayor Hunstiger adjourned the meeting at 6:31pm.

R-39-1B

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
REGULAR SEMI-MONTHLY BOARD MEETING
Monday, September 9, 2024**

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Butkowski Monday, September 9, 2024 at 6:00 p.m. (CDT) in the District Office Boardroom.

ROLL CALL

Members present included Butkowski, Dwyer, Hauck, Holthaus, Johnson, Loidolt, and Morse. Others present were Superintendent Bergstrom, Director of Business Services Fiereck, Director of Human Resources and Administrative Services Schoenherr, Director of Teaching and Learning Boser, SRRHS Principal Logrono, SRRMS Principal Arndt, MHES Principal Peterson, PV Principal Froiland, and SRRHS Student Council Representatives Rudolph and Tykwinski.

ESTABLISHMENT OF A QUORUM

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

APPROVAL OF MEETING AGENDA

A motion was made by Morse, seconded by Holthaus and unanimously carried to approve the meeting's "Agenda".

CONSENT AGENDA

A motion was made by Johnson, seconded by Hauck and unanimously carried to approve the meeting's "Consent Agenda".

ACTION

APPROVAL OF UPDATED BENTON STEARNS EDUCATION DISTRICT (BSED) BYLAWS

A motion was made by Johnson, seconded by Dwyer and unanimously carried to approve the updated Benton Stearns Education District's Bylaws.

APPROVAL OF UPDATED BENTON STEARNS EDUCATION DISTRICT (BSED) AGREEMENT

A motion was made by Holthaus, seconded by Morse and unanimously carried to approve the updated Benton Stearns Education District's Agreement.

PUBLIC INPUT

There was no public input at 6:21 p.m.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Johnson, seconded by Morse and unanimously carried to adjourn the meeting at 6:22 p.m.

Respectfully submitted,
Lisa Loidolt,
Board of Education Clerk
Sauk Rapids-Rice ISD 47
R-39-1B

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
SPECIAL BOARD MEETING MINUTES
Monday, August 12, 2024**

A Special Meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Butkowski, Monday, August 12, 2024 at 7:30 a.m. in the Boardroom of said district.

Public Comment is not taken at Special or Emergency Board Meetings.

ROLL CALL

Members present included Butkowski, Hauck, Holthaus, Johnson, and Loidolt. Others present were Superintendent Bergstrom and SRRHS Activities Director Klaphake.

ESTABLISHMENT OF A QUORUM

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

APPROVAL OF MEETING AGENDA

A motion was made by Holthaus, seconded by Johnson and was unanimously carried, by a margin of five, to approve the meeting's Agenda.

ACTION

APPROVAL OF THE 2024 – 2025 ACTIVITIES HANDBOOK

A motion was made by Johnson, seconded by Hauck and was unanimously carried, by a margin of five, to approve the 2024 – 2025 activities handbook.

ADJOURNMENT

With no further business appearing before the Board a motion was made by Hauck, seconded by Loidolt and was unanimously carried, by a margin of five, to adjourn the meeting at 8:05 a.m.

Respectfully submitted,
Lisa Loidolt,
Board of Education Clerk
Sauk Rapids-Rice ISD 47
R-39-1B

**BENTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 3, 2024**

The Benton County Board of Commissioners met in regular session on September 3, 2024, in the Benton County Board Room in Foley, MN. Call to order by Chair Jared Gapinski was at 9:00 AM followed by the Pledge of Allegiance to the flag. A roll call showed Commissioners Beth Schlangen, Jared Gapinski, Scott Johnson, and Ed Popp present. Commissioner Heinen was absent. Chair Gapinski noted the absence excused.

County Administrator Montgomery Headley noted that there were additions to Consent Agenda item #3 regarding the Joint Powers Agreement (JPA) with Local Government Units for the enforcement and regulation of cannabis where Alberta and Graham Townships submitted Joint Powers Agreements (JPA's). Motion by Johnson and seconded by Popp to approve the agenda as written. Motion carried unanimously.

Under Open Forum, Teamsters Local 320 Business Agent Amy Perusse shared concerns regarding the Class and Comp Maintenance Program stating that one position, the Detective Lieutenant position did not get evaluated this year. Perusse stated that by excluding this position from the Class and Comp Maintenance Program would be disrespectful and disrupts the hierarchy within the department. Perusse asked that the County Board add the position to this year's Class and Comp Maintenance Program. If the Detective Lieutenant position is excluded from this year's Class and Comp Maintenance Program, Perusse asked that the County Board reject anything that excludes one position with the licensed staff in Benton County. Gapinski shared that we are evaluating 1/3 of the positions each year. Headley added that he has shared these concerns with David Drown and Associates (DDA).

Motion by Johnson and seconded by Schlangen to approve Consent Agenda items 1 - 9: 1) approve the Regular Meeting Minutes of August 20, 2024 and authorize the Chair to sign; 2) approve a Memorandum of Agreement with the University of Minnesota for Extension Educator positions and authorize the Chair to sign; 3) approve the Joint Powers Agreements with Local Government Units for the enforcement and regulation of cannabis and authorize the Chair to sign; 4) approve an add-on agreement with Schneider Geospatial, LLC to integrate the Tyler Tax/CAMA system with Beacon and authorize the Chair to sign; 5) approve the 2024 SCORE Grant Applications Round III; 6) approve the Board Certification to the County Auditor/Treasurer for tax year 2025 Benton County Solid Waste Fee Assessment and authorize the Chair to sign; 7) approve a Special Road Use Permit for the American Legion Car Show and authorize the Chair to sign; 8) approve a contract with Summit Fire and authorize the Chair to sign; 9) approve a contract with Lexipol for access to Cordico Employee Wellness App and authorize the Chair to sign. Motion carried unanimously.

Next, Chair Gapinski requested to move up the Regular Agenda item to declare the week of October 6th – 12th as "4-H" Week in Benton County. Brenda Kaschmitter spoke on behalf of Extension Educator Ann Olson about the positive impact 4-H has made on the youth in Benton County. 4-H members Emma Kaschmitter, Raelee Lyon, Allie Berringer, Eve McKay, Abry Lyon, Luke McKay, Annie Reisinger, Owen McKay, Valerie McKay, Jacob Lyon and Anna McKay all shared their experiences with 4-H and the opportunities 4-H has provided them. Brenda Kaschmitter requested the County Board approve the Proclamation declaring the week of October 6th – 12th as "4-H" Week in Benton County. Motion by Johnson and seconded by Popp to approve the Proclamation. Motion carried unanimously.

Next, Headley introduced new Human Services Director Joy Johnson-Lind to the County Board. This item was for informational purposes only.

Next, Headley shared the County Administrator's report which included: 1) the Monthly Financial Report through July 31, 2024; 2) an update on the Government Center project; 3) an update on the employee engagement project; 4) an update on Bend in the River Park project; 5) an update on HR Director recruitment. This item was for informational purposes only.

Next, County Engineer Chris Byrd requested the County Board approve a Construction Contract for project SAP 005-599-029. This project is the bridge replacement project on Maywood Township Road 105th Street. There were

9 bids that were received, and Landwehr Construction was the lowest responsible bidder at \$368,862.42 which was 2% below the Engineer's estimate. Byrd recommends awarding the Construction Contract to Landwehr Construction. Motion by Johnson and seconded by Popp to award the Construction Contract to Landwehr Construction. Motion carried unanimously.

Next, Byrd requested to award a Construction Contract for annual pavement making. Byrd noted that only one bid was received from Sir-Lines-A-Lot, LLC. They are a responsible bidder in the fact that their bid followed all bidding instructions and requirements. Their bid is \$140,600.00. The engineer's estimate was \$142,500. Sir-Lines-A-Lot is already working in Benton County for a HSIP striping project awarded earlier this year. Byrd recommends the County Board to award the construction contract to Sir-Lines-A-Lot, LLC for the annual pavement marking contract. Motion by Popp and seconded by Johnson to award a construction contract to Sir-Lines-A-Lot, LLC. Motion carried unanimously.

Next, County Engineer Chris Byrd requested County Board approval of the updated 5-Year Road Construction Improvement Plan (CIP). The 5-Year Highway CIP was discussed at a recent Committee of the Whole. Byrd shared some of the highlights of the Sales Tax for Transportation and that Benton County has collected \$15,873,511.39 to date; the cost of projects completed to date is \$12,991,895.87; the cost of projects not completed is \$23,188,565 (today's dollars); there are 36 projects on the list in which 17 have been completed; there are 11 State Aid Highway projects, of which 6 have been completed; there are 25 County Highway projects of which 11 are complete; and the end date of Sales Tax collection is December 31, 2037. Byrd also discussed the facts about the 5-Year Road and Bridge CIP and Benton County will be investing over \$50 million over the next 5 years; nearly 82.5 miles of road will be improved or rehabilitated; there will be 5 bridge replacements; the amount includes \$12 million in outside money (grants); the amount includes \$16.7 million of Sales Tax for Transportation; the amount also includes spending \$21 million of State Aid allotment. Byrd noted that County Road 50 is included on the 5-Year Plan to be paved in 2027 for \$2.3 million. Popp stated that CR 50 is a huge undertaking for the amount of traffic on that road and would like to find a road that has a higher traffic count and would be more cost effective for the County to use the Sales Tax for Transportation funds for. Popp also suggested using the funds for maintenance on the roads. Byrd responded by saying that the Sales Tax for Transportation required a resolution that listed specific projects, and CR 50 was listed on that Resolution. In order to change the original resolution, we would need to hold a public hearing. Motion by Popp and seconded by Johnson to approve the 5-Year Road CIP with the consideration of having a public hearing to discuss paving gravel roads and maintenance. Motion carried unanimously.

The County Board Meeting recessed at 10:02 AM to conduct a Community Health Board Meeting.

The County Board reconvened at 10:24 AM.

Next, Board members reported on recent meetings they attended on behalf of Benton County.

There were no additional comments under Comments by Commissioners.

Popp/Johnson to set the Committee of the Whole Meetings: Wednesday, September 11, 2024, Greater St. Cloud Development Corporation Industry Innovators Forum, the Clearing 195 River Ave S, Sauk Rapids, MN 56379, 8:00 AM; Monday, September 30, 2024 Space Needs Discussion with GLT Architects and Contegrity Group, Benton County Boardroom, Foley, 8:30 AM; Thursday, October 10, 2024 CARE Touching Tables for Seniors Luncheon, New Life Church, 931 Norman Ave, Foley, MN 56329, 12:00 PM; Monday, December 9, 2024 through Wednesday, December 11, 2024 AMC Annual Conference, DoubleTree Hotel, 7800 Normandale Boulevard, Minneapolis, MN 55439, 8:00 AM. Motion carried unanimously.

Chair Gapinski adjourned the Regular Board Meeting at 10:35 AM.

Jared Gapinski, Chair
Benton County Board of Commissioners

ATTEST:
Montgomery Headley
Benton County Administrator

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
SPECIAL BOARD MEETING MINUTES
Monday, September 16, 2024**

A Special Meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Butkowski, Monday, September 16, 2024 at 6:00 p.m. in the Boardroom of said district.

Public Comment is not taken at Special or Emergency Board Meetings.

ROLL CALL

Members present included Butkowski, Dwyer, Hauck, Holthaus, Johnson, Loidolt, and Morse. Others present were Superintendent Bergstrom, Director of Business Services Fiereck, and Director of Buildings and Grounds Berghuis.

ESTABLISHMENT OF A QUORUM

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

APPROVAL OF MEETING AGENDA

A motion was made by Hauck, seconded by Morse and was unanimously carried to approve the meeting's Agenda.

DISCUSSION

DISTRICT FACILITIES

The Board of Education and district administration discussed the district's facilities.

ADJOURNMENT

With no further business appearing before the Board a motion was made by Johnson, seconded by Loidolt and was unanimously carried, by a margin of five, to adjourn the meeting at 7:37 p.m.

Respectfully submitted,
Lisa Loidolt,
Board of Education Clerk
Sauk Rapids-Rice ISD 47
R-39-1B