

Albany Area Schools
Albany, Minnesota 56307
Administration Office Telephone 320/845-2171 -
FAX 320/201-5878
REGULAR SCHOOL BOARD MEETING
Albany Area Schools - ISD #745
District Board Room
30 Forest Ave
Albany, Minnesota 56307
June 12, 2024, 6:00 PM
AGENDA

- 1. Call to Order
2. Roll Call
3. Public Forum
4. Agenda -- Additions and Deletions
5. Approvals
1. Previous Meeting Minutes
2. Amend May 8, 2024, Minutes - 8.5 School Board Vacancy Appointment
3. Cash Flow Reports
4. Acceptance of Gifts and Donations
6. Seat New Board Member
7. Consent Agenda
8. Reports
1. Purple Pride
9. Business
1. Enrollment Report
2. Gymnastics Co-op
3. Albany Federation of Teachers Master Agreement 2023-2025 Approval

- 4. Resolution for Membership in the Minnesota State High School League
5. Memorandum of Understanding Regarding Additional Kids Company Leadership
6. Resolution Relating to the Election of School Board Members and Calling the School District General Election
7. Resolution Establishing Dates for Filing Affidavits of Candidacy
8. Calendar Adjustments
9. Overnight or Extended Trip Request Approvals
1. Choir Trip to San Antonio
2. Volleyball Team Trip to Sioux Falls
10. Schools Advocating for Fair Funding Membership Dues
11. Minnesota School Boards Association Membership Dues
12. School Board Policies - First Read
1. 506 Student Discipline
2. 507 Corporal Punishment and Prone Restraint
3. 507.5 School Resource Officers
4. 514 Bullying Prohibition Policy
5. 621 Literacy and The Read Act
10. Committee Reports
11. Superintendent Report
12. Adjournment

Note: Items may be added to the agenda which have an immediate effect on the operation of the school district. An effort will be made to keep additions to a minimum.

Amy Sand, Clerk. P-24-1B

PUBLIC NOTICES

HOLDING TOWNSHIP NOTICE

This is a friendly reminder to Holding Township residents to cut weeds on your properties in Holding Township. Supervisors will be touring the township in early June and enforcing the Minnesota Noxious Weed Law. If residents do not comply, the Stearns County Weed Inspector will be notified.

Susan Huls, Clerk P-24-2B

NOTICE OF CITY OF ALBANY PARK BOARD MEETING

There will be a public meeting of the Park Board in and for the city of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, June 26, 2024, in the council room at 400 Railroad Avenue for the said City.

Gary Winkels Clerk/Adm.

Published in the Star Post this 12th day of June 2024. P-24-1B

NOTICE OF PUBLIC HEARING ON PRELIMINARY AND FINAL PLAT

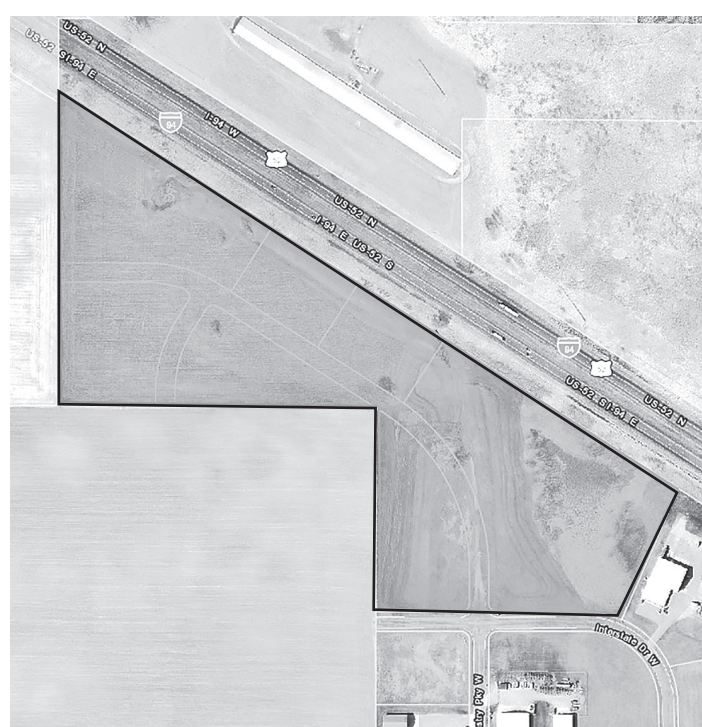
NOTICE IS HEREBY GIVEN, the Melrose Planning and Zoning Commission will hold a Public Hearing on Monday, June 24, 2024 at 6:00 p.m. at the Melrose City Center for the purpose of giving consideration to approval of the Preliminary and Final Plat of the Melrose I-94 Industrial Park owned by the City of Melrose. This is a re-plat of the north portion of the park. The PID# of the parcels are 66.37010.0280, 66.37010.0281, 66.37010.0282, 66.37010.0283, 66.37010.0286, 66.37010.0287, and 66.37010.0288.

The Property is legally described as follows: Lots 1, 2, 3, 4, Block 1; Lot 1, Block 2; Lot 1, Block 3, and Lot 1, Block 4, Melrose I-94 Industrial Park, according to the recorded plat thereof on file and of record in the office of the county recorder, Stearns County, Minnesota.

A copy of the proposed request is on file with the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352 and is available for review during normal business hours.

All interested persons are invited to attend this hearing or submit written testimony prior to the hearing date, either in support of or in opposition to the Preliminary and Final Plat. Written testimony should be sent to the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352. Dated this 6th day of June 2024.

SHEILA HELLERMANN - COMMUNITY DEVELOPMENT DIRECTOR P-24-1B



NOTICE OF PUBLIC HEARING ON PRELIMINARY PLAT

NOTICE IS HEREBY GIVEN, The Melrose Planning and Zoning Commission will hold a Public Hearing on Monday, June 24, 2024 at 6:00 p.m. at the Melrose City Center for the purpose of giving consideration to approval of the Preliminary Plat of Melrose Highlands North by Robert & Theresa Mueller to create six (6) residential lots. The PID# of the parcel is 66.36482.0000. The Property is legally described as follows:

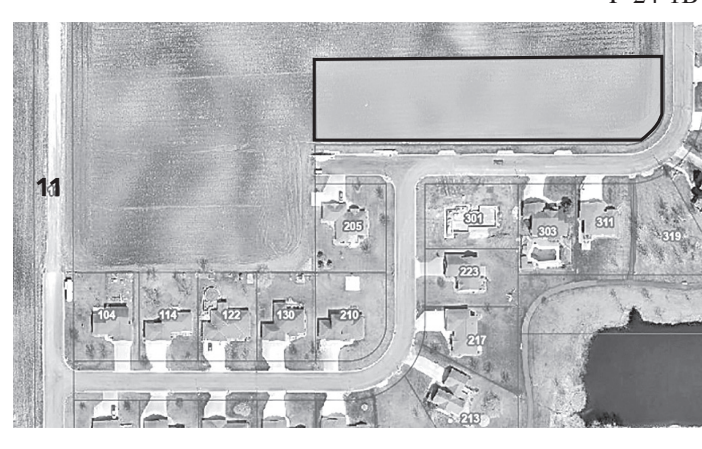
That part of the Northeast Quarter of the Northeast Quarter, Section 34, Township 126 North, Range 33 West, Stearns County, Minnesota described as follows:

Commencing at the Northeast corner of said Section 34, thence North 89 degrees 56' 10" West, assumed bearing, along the north line of said Northeast Quarter of the Northeast Quarter, 269.06 feet to the monumented west line of Highlands Boulevard, according to the recorded plat thereof on file and of record in the office of the county recorder, Stearns County, Minnesota; thence South 00 degrees 15' 49" East, along said monumented west line, 405.79 feet to the point of beginning of the land to be described; thence continue South 00 degrees 15' 49" East, along said monumented west line 86.34 feet to the beginning of a curve tangent to said line and to an iron monument; thence southerly, southwesterly and westerly along the northwesterly line of said Highlands Boulevard, along a tangential curve concave to the northwest, said curve having a radius of 63.66 feet, central angle of 90 degrees 00' 00" and an arc length of 100.00 feet to an iron monument; thence South 89 degrees 44' 11" West tangent to said curve, along the north line of said Highlands Boulevard, 530.17 feet; thence North 00 degrees 15' 49" West, 150.00 feet; thence North 89 degrees 44' 11" East, parallel with said north line of Highlands Boulevard, 593.83 feet to the point of beginning.

A copy of the proposed request is on file with the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352 and is available for review during normal business hours.

All interested persons are invited to attend this hearing or submit written testimony prior to the hearing date, either in support of or in opposition to the Preliminary Plat. Written testimony should be sent to the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352. Dated this 6th day of June, 2024.

SHEILA HELLERMANN - COMMUNITY DEVELOPMENT DIRECTOR P-24-1B



persons receiving copies of this notice. If you know of any interested person who for any reason has not received a copy of this notice, it would be appreciated if you would inform them of this public hearing.

Where can I view the application?

A copy of the application can be viewed approximately one week prior to the meeting at https://stearnscounty.civicweb.net/portal/. Action taken on this request will be available shortly after the meeting at the same website location.

What if the meeting changes?

This meeting is subject to change. Please sign up for automatic updates for this meeting at https://stearnscounty.civicweb.net/portal/. Call the Department for assistance.

What is the next step?

The Stearns County Board of Commissioners will consider this request on July 9, 2024 The agenda can be found at: https://stearnscounty.civicweb.net/portal/. Interim Use and Conditional Use Permits will be placed on the consent agenda which is heard at the beginning of the agenda. To inquire how to request an item be placed under the regular agenda for discussion, please contact the Department. If the Board of Commissioners do not concur with the Planning Commission, they will hold another public hearing and new notice will be sent.

Stearns County Planning Commission Barrier Free Status: This meeting will be accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please call (320) 656-3613 early so arrangements can be made. Publish: June 12, 2024 - Star Post

P-24-1B

West Central Education District Board Meeting Minutes Date: May 13, 2024 6:30pm virtual via Google Meet

Board Chair Uphoff called the meeting to order at 6:30p.m. Board members Rasmussen and Dirkes were in attendance along with Superintendents Winter, Bullard, Peschel and Okerlund. In board member Quarfot's absence, Supt Bullard voted on his behalf. Director Fevig, Administrator Hoffarth, Business Manager Evenson and 3 employees were also present.

After listing the 4 additions to the agenda, Rasmussen moved, Bullard seconded approval of the agenda with additions. Motion carried unopposed via roll call.

Following a review of consent agenda items, Bullard moved, Rasmussen seconded approval of the March 19, 2024 Board Minutes; Treasurer's Report and Bills Payable (#24448-24482); donations from the Paynesville American Legion, De'Lish, Magnifi and Subway in Albany; hiring of Erin Hoffman, Executive Director; Hanna Lundeen, School Counselor; Jasmine Wolters, Transition Program Teacher; along with other personnel resignations, FMLA, lane change and summer school agreements. Motion carried unopposed via roll call.

Under New Business, Director Fevig presented the WCED EA contract for approval. Rasmussen moved, Dirkes seconded approval of the 23/24, 24/25 contract. Motion carried unopposed via roll call. Business Manager Evenson shared the revised budget for 23/24 as well as the proposed budget for 24/25. Bullard

moved, Rasmussen seconded approval of both budgets. Motion carried unopposed via roll call. Administrator Hoffarth shared the calendar for the ALC, Beacon and SAIL programs for 24/25. Rasmussen moved, Bullard seconded approval of the calendar. Motion carried unopposed via roll call. Lease agreements for the WCED offices, Beacon Program and ALC were presented including a 3% increase per square foot. Bullard moved, Dirkes seconded approval of all lease agreements. Motion carried unopposed via roll call. A payroll contract with cMERDC starting May 1, 2024 was reviewed with Rasmussen making a motion, Dirkes seconding approval of the contract. Motion carried unopposed via roll call.

Under Old Business, Director Fevig proposed the hiring of 3 paraprofessionals for the SAIL Program. Bullard moved, Rasmussen seconded the proposal; Motion carried unopposed via roll call.

Under reports, Administrator Hoffarth and Director Fevig shared updates on end of year activities, contracts and open positions. Board agreed to a Special Meeting on June 4th, 2024 at 6:30pm virtually to approve admin contracts.

Uphoff adjourned the meeting at 7:14pm; motion by Rasmussen, second by Bullard; motion carried unopposed via roll call.

/s/ Jerald Quarfot Clerk

06-05-2024 Date P-24-1B

PROBATE NOTICE

STATE OF MINNESOTA COUNTY OF STEARNS DISTRICT COURT SEVENTH JUDICIAL DISTRICT Court File No: 73-PR-24-4088

In Re: Estate of SERGIO HERNANDEZ CHAVEZ, a/k/a VICENTE S. CAMARILLO,

Decedent.

NOTICE OF AND ORDER FOR HEARING ON PETITION FOR

FORMAL ADJUDICATION OF INTESTACY, DETERMINATION OF HEIRS, FORMAL APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

It is Ordered and Notice is given that on July 5, 2024 at 8:45 a.m., a hearing will be held in this Court at 725 Court-house Square, St. Cloud, Minnesota, on a petition for the adjudication of intestacy and determination of Decedent's heirs, and for the appointment

of Maria Catherine Hernandez Montanez, whose address is 312 First Street SW, Melrose, MN 56352, to act as personal representative of the Decedent's estate in an unsupervised administration.

Any objections to the petition must be raised at the hearing or filed with the Court prior to the hearing. If the petition is proper and no objections are filed or raised, the personal representative will be appointed with the full power to administer the Decedent's estate, including the power to collect

all assets; to pay all legal debts, claims, taxes, and expenses; to sell real and personal property; and to do all necessary acts for the Decedent's estate.

Notice is further given that, subject to Minn. Stat. § 524.3-801, all creditors having claims against the Decedent's estate are required to present the claims to the personal representative or to the Court within four (4) months after the date of this notice or the claims will be barred.

BY THE COURT Dated: May 30, 2024

/s/ William J. Cashman Judge of District Court Mark F. Uphus (MN# 141136) 310 Main St. E -PO Box 158 Melrose, MN 56352 Telephone: 320/256-7491 Facsimile: 320/256-7612 e-mail: manager@uphuslaw.com

ATTORNEY FOR PETITIONERS P-24-2B

CITY OF ALBANY ALBANY CITY COUNCIL MEETING RESCHEDULED

The regular City Council meeting in and for the City of Albany, Stearns County, MN at 6:30 o'clock in the evening on Wednesday, June 19, 2024, in the Council Chambers at 400 Railroad Avenue for the said City has been rescheduled to Thursday, June 20, 2024, due to the holiday.

Gary Winkels Clerk/Adm.

Published in the Star Post this 12th day of June 2024. P-24-1B

ANNUAL DISCLOSURE REPORT

City of Avon, Minnesota

Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2023

Table with 3 columns: TIF District Name/Number, TIF 1 - 4 Avon Estates, TIF 1 - 6. Rows include Current net tax capacity, Original net tax capacity, Captured net tax capacity, Principal and interest payments due in 2024, Tax increment received in 2023, Tax increment expended in 2023, Month and year of first tax increment receipt, Date of required decertification, Total increased property taxes to be paid from outside the district if fiscal disparities Option A applies.

Additional information regarding each district may be obtained from:

Jodi Austing-Traut, Administrator City of Avon 140 Stratford Street East, PO Box 69 Avon, MN 56310 Phone: 320-356-7922 jodi.a@cityofavonmn.com

P-24-1B

PUBLIC NOTICES**NOTICE OF PUBLIC HEARING
City of Albany, Minnesota****Date, time and place:**

Notice is given that the City Council of the City of Albany, Minnesota (the "City"), will meet on Thursday, June 20, 2024, at 6:30 p.m. or as soon as thereafter at the City Hall, 400 Railroad Ave., Albany, Minnesota to consider the Improvement referred to below.

General nature of the Improvement:

The CR 157 / Railroad Avenue Improvements will consist of a full street and partial utility reconstruction (the "Improvement").

Estimated cost of the proposed Improvement:

The total estimated cost of the Improvement is \$820,656

Area proposed to be assessed:

The area proposed to be assessed consists of every lot, piece or parcel of land abutting and benefited by the Improvement.

Written or oral objections:

Such persons as desire to be heard with reference to the Improvement will be heard at this meeting. Written and oral objections will be considered.

Materials available at hearing:

A reasonable estimate of the impact of the assessment will be available at the hearing, including a reasonable estimate of the total amount to be assessed and a description of the methodology used to calculate individual assessments for affected parcels.

Legal Authority:

The City Council proposes to proceed under the authority granted in Minnesota Statutes, Sections 429.011 to 429.111.

Gary Winkels
Administrator

Publish in the Star Post on June 5th and June 12th, 2024.

P-23-2B

**NOTICE OF PUBLIC HEARING
ON ROAD AND EASEMENT VACATIONS
IN THE MELROSE I-94 INDUSTRIAL PARK**

NOTICE IS HEREBY GIVEN, that a Public Hearing will be held before the City Council of the City of Melrose, at the Melrose City Center on Wednesday, June 26, 2024, at 7:00 a.m. to consider the vacation of the following:

- All of West Park Drive and that part of Industry Parkway as dedicated on MELROSE I-94 INDUSTRIAL PARK, according to the recorded plat thereof, Stearns County, Minnesota lying North of the following described line:

Beginning at the Southwest corner of Lot 1, Block 4, said MELROSE I-94 INDUSTRIAL PARK; thence North 89 degrees 47 minutes 55 seconds East, along the south line of said Lot 1 and the easterly extension of said south line of said Lot 1, a distance of 712.47 feet and terminating thereat.

- All dedicated drainage and utility easements on Lots 1, 2, 3, and 4, Block 1; Lot 1, Block 2; Lot 1, Block 3; and Lot 1, Block 4, all in MELROSE I-94 INDUSTRIAL PARK, according to the recorded plat thereof, Stearns County, Minnesota.

The purpose of the requested vacation will be to accommodate re-platting of the north portion of the MELROSE I-94 INDUSTRIAL PARK and the anticipated future development of Lot 4, Block 1, and Lot 1, Block 4, MELROSE I-94 INDUSTRIAL PARK.

A copy of the proposed request is on file with the Planning and Zoning Department, Melrose City Center, 225 1st St NE, Melrose MN 56352 and is available for review during normal business hours.

All interested persons are invited to attend this hearing or submit written testimony prior to the hearing date, either in support of or in opposition to the request. Written testimony should be sent to the Melrose City Center, 225 1st St NE, Melrose MN 56352.

Dated this 6th day of June, 2024 at the City of Melrose, Minnesota.

SHEILA HELLERMANN –
COMMUNITY DEVELOPMENT DIRECTOR
P-24-2B

Minute Summaries for June 5, 2024**School Board Work Session of Holdingford Public School**

The Holdingford School Board held a School Board Work Session on June 5, 2024. Members present: Evelyn Martini, Elis-sa Ebnet, Nicole Burg, Lori Opatz, Rob Knettel and Pat Meier. Absent: Ed Feia. Also attending was Superintendent Chris Swenson, and District Adm. Assistant Linda Zapzalka. Guest attending was Erin Dohrman Executive Director of BSED.

Ms. Dohrman presented the BSED Long Range Facility Plan. The presentation included costs associated with services for the six districts served, level IV services, and a facilities assessment overview. She explained Ehlers role is to guide the financing options and WOLD completed the facilities assessment. Ms. Dohrman went on to present each of the building concerns, conclusions, and the decision with the help of WOLD and Ehlers is to find a location to lease that will house all programs and all staff in one location. She entertained questions and explained the next steps.

The meeting continued with the first reading of Policy 506 Student Discipline and first reading of Policy 507 Corporal Punishment And Prone Restraint. Mr. Swenson reviewed the revisions which reflect 2024 statutory changes regarding reasonable force. A first reading of Policy 514 Bullying Prohibition Policy also took place. Mr. Swenson noted the revisions clarify posting requirements and distribution.

Next Mr. Swenson presented Strategic Planning Proposals for the Board to consider. He explained that it has been several years since the process was done. The consensus of the Board is to use MSBA to facilitate the development of a Strategic Plan.

Lastly Mr. Swenson summarized the exit interview with Principal Beehler, Board Chair and himself. He explained the staff survey regarding expectations for the next Principal and laid out the hiring process with a tentative interview date of June 27th.

The agenda was completed at 7:20 PM

This article is a summary of the minutes. The full text is available for public inspection at the District Office or online at <http://www.isd738.org/school-board-meeting-agendasminutes.html>.

P-24-1B