

Regular School Board Minutes - Melrose Area Public Schools Monday, January 22, 2024

Chair Heller called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited. The following members were present: Chair Heller, Vice-Chair Dufner, Treasurer Heidgerken, Acting Clerk Uphoff, Director Poepping & Director Seanger. Clerk Feldewerd was absent. Also present were: Superintendent Winter, Business Manager Uittenbogaard, Principal Pearson, Principal Doetkott & Principal Anderson.

Vice-Chair Dufner moved, with a second by Treasurer Heidgerken, to approve the Treasurer's Report. The Motion was unanimously carried.

Treasurer Heidgerken moved, with a second by Director Poepping the following donations:
• 1-5-24 - Melrose Lions - High School - Choir for Ordway Theatre - \$500.00
• 1-5-24 - Jim & Kim Derichs - High School - Choir for Ordway Theatre - \$10.00

Upon a roll call vote being taken those voting in favor thereof: Chair Heller, Vice-Chair Dufner, Treasurer Heidgerken, Acting Clerk Uphoff, Director Poepping & Director Seanger. Clerk Feldewerd was absent. Those voting against the same: None. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Director Poepping, to approve the increase for Lifeguards, swim instructors, and an incentive program. The Motion was unanimously carried.

Director Poepping moved, with a second by Treasurer Heidgerken, to approve the Professional Development Plan. The Motion was unanimously carried.

Treasurer Heidgerken moved, with a second by Vice-Chair Dufner, to approve Policy 509 Enrollment of Nonresident Students. The Motion was unanimously carried.

Director Seanger moved, with a second by Director Poepping, to approve Policy 516.5 Overdose Medication. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Director Poepping, to approve Policy 534 School Meal Policy. The Motion was unanimously carried.

Director Seanger moved, with a second by Treasurer Heidgerken, to approve Policy 602 Organization of School Calendar & School Day. The Motion was unanimously carried.

Vice-Chair Dufner moved with a second by Director Seanger, to take a break before the closed session. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Director Seanger, to close the School Board Meeting at 7:21 pm for the Superintendent's evaluation. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Treasurer Heidgerken, to reopen the meeting at 8:07 pm. The Motion was unanimously carried.

Director Seanger moved, with a second by Treasurer Heidgerken, to close the meeting to discuss negotiations. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Treasurer Heidgerken, to reopen the meeting at 9:05 pm. The Motion was unanimously carried.

Treasurer Heidgerken moved, with a second by Director Seanger, to adjourn the meeting at 9:06 pm. The Motion was unanimously carried.

Lee Uphoff, Acting Clerk P-10-1B

DOCUMENT 00 11 13 ADVERTISEMENT FOR BIDS 2024 Street Improvements Melrose, Minnesota SEH No. MELRO 176043

Notice is hereby given that Online Bids will be received by the City Administrator until 10:00 a.m., Thursday, March 21, 2024, via QuestCDN for the furnishing of all labor and material for the construction of 2024 Street Improvements.

The bid opening will be conducted via Microsoft Teams, at which time they will be publicly opened and read aloud: 2024 Street Improvements Bid Opening Thursday, March 21, 2024 at 10:00 a.m. (CDT)

Please join my meeting from your computer, tablet or smartphone: https://teams.microsoft.com/join/19%3ameeting\_OTI0ZDY0ODgtY2U5NS00N2I1LTgzZmY0OTg3YjI1ZDdmMjIz%40thread.v2/0?context=%7b%22id%22%3a%22642f4553-88f1-43dc-9a29-90842cd19d4c%22%2c%22oid%22%3a%2248472820-a408-4d5c-b262-d033b1c6fa20%22%7d

Meeting ID: 283 127 236 506 Passcode: nHB2N4

Or call in (audio only) +1 872-242-7640,724520849# United States, Chicago Phone Conference ID: 724 520 849#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

Table with 3 columns: Quantity, Unit, Description. Major quantities for the Work include: 710 LIN FT 15-Inch PVC Sanitary Sewer, 1,190 LIN FT 12-Inch PVC Sanitary Sewer, 1,030 LIN FT 8-Inch PVC Sanitary Sewer, 2,915 LIN FT 10-Inch DIP Water Main, 5,000 LIN FT Concrete Curb And Gutter, 6,700 TON Bituminous Pavement, 1,200 LIN FT RCP Storm Sewer (various sizes), 3,300 CU YD Aggregate Base

The Bidding Documents may be seen at the Issuing Office of SEH located at 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485, 320.229.4300, Dave Blommel, PE, dblommel@sehinc.com.

ALBANY TOWNSHIP NOTICE OF ANNUAL MEETING, ELECTION, AND TESTING OF EQUIPMENT

Notice is hereby given to the qualified voters of Albany Township, County of Stearns, State of Minnesota, that the Annual Election of Town Officers and the Annual Town Meeting will be held on Tuesday, March 12, 2024. In case of inclement weather the meeting and election may be postponed until the third Tuesday, March 19, 2024, and if inclement weather also postpones the election and meeting on the third Tuesday, they shall be held on the fourth Tuesday, March 26, 2024. Please listen to KASM (1150 AM) radio station for changes.

The Public Accuracy Test of the voting equipment will be held on Friday, March 8, 2024, 9 A.M. This test is open to the General Public.

Absentee Balloting-If residents are interested in Absentee Balloting, ballots are available by contacting the Clerk. The Clerk's office, 20929 330 Street, Albany, will also be open Sat-

The Bidding Documents may be viewed for no cost at http://www.sehinc.com by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at http://www.sehinc.com for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDocTM Number 8999206 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

For this project, bids will ONLY be received electronically. Contractors submitting an electronic bid will be charged an additional \$42 at the time of bid submission via the online electronic bid service QuestCDN.com. To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated February 15, 2024.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Documet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$100.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with the State of Minnesota.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Owner.

Colleen Winter Administrator Melrose, MN

Publish: Quest CDN: February 28, 2024 City of Melrose website: February 28, 2024 The Star Post: February 28 and March 6, 2024

P-9-2B

urday, March 9, 2024 from 10:00 A.M. to 12:00 P.M. to accept absentee ballots.

Annual Election-Will be held on March 12, 2024; The Election Poll hours will be open from 4:00 to 8:00 P.M., at which time the voters will elect a Town Supervisor for a three year term and a Clerk/Treasurer for a two year term.

Board of Canvass will meet at 8:15 P.M. to canvass the results of the election.

The Annual Meeting will commence at 8:30 P.M. to conduct all necessary business prescribed by law.

All events (except Absentee Balloting) will be held at the City of Albany Fire Hall, 231 Fourth St, Albany MN

Diane Noll Clerk/Treasurer albanytwp@albanytel.com Albany Township

Published in the Star Post Wednesday February 28 and March 6, 2024.

P-9-2B

Millwood Township Notice

Notice is hereby given: The annual meeting for the board of Millwood Township will be held at 8:00 p.m. on Tuesday, March 12, 2024, at the City of St Rosa park to conduct all necessary business prescribed by law.

The reorganization meeting for the board of Millwood Township will be held at 8:00 p.m. on Monday, March 25, 2024, at the City of St Rosa park.

Kallista Sprenger Clerk, Millwood Township P-10-1B

KRAIN TOWNSHIP NOTICE

Notice is hereby given to qualified voters of Krain Township, Stearns County, State of Minnesota, that the Annual Election of Town Officers and Annual Town Meeting will be held on Tuesday, March 12, 2024, at the Krain Town Hall located at 43207 State Hwy 238 Freeport, MN. In case of inclement weather, the election and meeting may be postponed until Tuesday, March 19, 2024. Please listen to KASM radio, 1150 AM, for possible weather-related postponements.

Election polls will be open from 4:00 p.m. to 8:00 p.m. at which time the voters will elect one supervisor for a 3-year term and one clerk for a 2-year term.

The Annual Meeting will commence at 8:30 p.m. to conduct all necessary business prescribed by law.

The board of Canvass will meet after the Annual Town Meeting to certify the election results.

The Public Accuracy Testing of the voting equipment will be held Saturday, March 9th, 2024, at 10:30 a.m. at the Krain Town Hall.

P-9-2B

Albany Area Schools ISD #745 Request for Proposals-Audit Services

Albany Area Schools ISD#745 is soliciting written proposals from qualified CPA firms for auditing of the school district's financial records, for the school year ending June 30, 2025, with the option of the following two subsequent years. Detailed proposal information and requirements may be obtained at our district website www.district745.org or from the District Office. Proposals must be received no later than 2:00 p.m. on March 22, 2024 at the District Office, Albany Area Schools, Po Box 40, 30 Forest Ave., Albany, MN 56307 or via email at sclemen@district745.org.

Published in the Star Post February 28 & March 6, 2024. P-9-2B

CITY OF NEW MUNICH COUNTY OF STEARNS STATE OF MINNESOTA

Notice of Public Hearing on Proposed Application for Community Development Block Grant (CDBG) Funding

NOTICE IS HEREBY GIVEN, that a Public Hearing of the New Munich City Council in and for the City of New Munich, Stearns County, Minnesota, is scheduled at 6:00 p.m., on Thursday, March 21, 2024, at New Munich City Hall, located at 220 Main St., New Munich, Minnesota, 56356, to identify community development and housing needs, including the needs of very low and low income persons, as well as other needs of the community that might be addressed through the Community Development Block Grant (CDBG) program. The public hearing will include a review of the proposed CDBG activities, their benefiting location(s), overall cost and proposed financing, and the implementation schedule. Citizens will be provided the opportunity to comment upon the original Citizen Participation Plan, or to the activities for which CDBG funds will be used.

Information and records regarding the proposed use of CDBG funds will be available at New Munich City Hall during regular business hours.

All interested persons may appear at the hearing and present their view orally or in writing to the office of the City Clerk/Administrator, before the time of the public hearing. Dated this 27th day of February 2024.

BY ORDER OF THE CITY OF NEW MUNICH Ann Piotrowski, City Clerk

Published in the Star Post Newspaper on this 6th Day of March, 2024

P-10-1B

ADVERTISEMENT FOR BIDS

Sealed bids will be received by the City Clerk of Melrose, Minnesota, at the Melrose City Center, 225 1st St. NE, Melrose, MN 56352, until 11:00 a.m. on the 21st day of March 2024, for single and three phase transformers, at which time the bids shall be publicly opened and read aloud.

The general nature of the Bid is (5) 3 phase of various sizes, and 5 single phase transformers.

Suppliers desiring a copy of the documents for individual use may obtain them by contacting Steve Scholz at (320)256-4278 or Patti Haase at {320}256-4278.

All quotes shall be made on proposal forms furnished Melrose Public Utilities

Melrose Public Utilities reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) days after the date proposals are received and no proposal may be withdrawn during this period. Melrose Public Utilities also reserves the right to reject any or all bids and enter into such contract as it shall be deemed to be in the best interest of Melrose Public Utilities.

Dated this 6th day of March 2024.

MELROSE PUBLIC UTILITIES By /s/ Patti Haase City Clerk P-10-1B