

DOCUMENT 00 11 13
ADVERTISEMENT FOR BIDS
2024 Street Improvements
Melrose, Minnesota
SEH No. MELRO 176043

Notice is hereby given that Online Bids will be received by the City Administrator until 10:00 a.m., Thursday, March 21, 2024, via QuestCDN for the furnishing of all labor and material for the construction of 2024 Street Improvements.

The bid opening will be conducted via Microsoft Teams, at which time they will be publicly opened and read aloud: 2024 Street Improvements Bid Opening Thursday, March 21, 2024 at 10:00 a.m. (CDT) Please join my meeting from your computer, tablet or smartphone: https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTI0ZDY0ODgtY2U5N-S00N211LTgzZmYtOTg3YjI1ZDdmMjIz%40thread.v2/0?context=%7b%22Tid%22%3a%22642f4553-88f1-43dc-9a29-90842cd19d4c%22%2c%22Oid%22%3a%2248472820-a408-4d5c-b262-d033b1c6fa20%22%7d

Meeting ID: 283 127 236 506
Passcode: nHB2N4

Or call in (audio only)
+1 872-242-7640.,724520849# United States, Chicago
Phone Conference ID: 724 520 849#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

Table with 3 columns: Quantity, Unit, Description. Major quantities for the Work include: 710 LIN FT 15-Inch PVC Sanitary Sewer, 1,190 LIN FT 12-Inch PVC Sanitary Sewer, 1,030 LIN FT 8-Inch PVC Sanitary Sewer, 2,915 LIN FT 10-Inch DIP Water Main, 5,000 LIN FT Concrete Curb And Gutter, 6,700 TON Bituminous Pavement, 1,200 LIN FT RCP Storm Sewer (various sizes), 3,300 CU YD Aggregate Base

The Bidding Documents may be seen at the Issuing Office of SEH located at 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485, 320.229.4300, Dave Blommel, PE, dblommel@sehinc.com.

The Bidding Documents may be viewed for no cost at http://www.sehinc.com by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at http://www.sehinc.com for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDocTM Number 8999206 on the SEARCH PROJECTS page.

For this project, bids will ONLY be received electronically. Contractors submitting an electronic bid will be charged an additional \$42 at the time of bid submission via the online electronic bid service QuestCDN.com. To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated February 15, 2024.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$100.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with the State of Minnesota.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Owner.

Colleen Winter
Administrator
Melrose, MN

Publish:
Quest CDN: February 28, 2024
City of Melrose website: February 28, 2024
The Star Post: February 28 and March 6, 2024

P-9-2B

PUBLIC NOTICES

Albany Area Schools
ISD #745
Request for Proposals-Audit Services

Albany Area Schools ISD#745 is soliciting written proposals from qualified CPA firms for auditing of the school district's financial records, for the school year ending June 30, 2025, with the option of the following two subsequent years. Detailed proposal information and requirements

may be obtained at our district website www.district745.org or from the District Office. Proposals must be received no later than 2:00 p.m. on March 22, 2024 at the District Office, Albany Area Schools, PO Box 40, 30 Forest Ave., Albany, MN 56307 or via email at sclemen@district745.org. Published in the Star Post February 28 & March 6, 2024. P-9-2B

CERTIFICATE OF ASSUMED NAME
Minnesota Statutes
Chapter 333

ASSUMED NAME: Elrosa Bar.
PRINCIPAL PLACE OF BUSINESS: 403 STATE ST, ELROSA, MN 56325 USA.
NAMEHOLDER(S): Elrosa Bar & Lounge, Inc., 403 STATE ST, ELROSA, MN 56325 USA.

By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

/s/ Jeffery Ahrens, President
02/13/2024
P-8-2B

Unadopted Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
February 14, 2024

- 1. Call to Order
The meeting was called to order by Chair Kreuzer at 6 p.m.
2. Roll Call
Present: Kreuzer, Hansen, Sand, Rueter, Sands, Carbajal, Dirkes Late:
Absent:
3. Public Forum
4. Agenda – Additions and Deletions Add 7.1 School Nurse Presentation Move Purple Pride to 7.2
5. Approvals
5.1 Previous Meeting Minutes
Motion by Sands, seconded by Sand, to approve the January 3, 2024, Reorganization/Regular Meeting minutes, the January 24, 2024, Special Meeting minutes, and the January 24, 2024, Work Session minutes as presented. Supported by all present.
5.2 Cash Flow Reports – December 2023
Motion by Rueter, seconded by Sand, to approve the December 2023 Cash Flow Reports as presented. Supported by all present.
5.3 Acceptance of Gifts and Donations
Member Dirkes introduced the Resolution Accepting Donations and moved for its adoption. The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

Table with 3 columns: Donor, Item, Designated Purpose (if any). Includes entries like Avon Lakes ECO-Harvester Assoc. \$500.00 Scholarship, Central MN Manufacturers Assoc. \$1,000.00 Tech Ed - Rivet Tool, etc.

Member Rueter seconded the resolution and upon vote being taken thereon, The following voted in favor of: All
And the following voted against: None
Absent: None

Whereupon said resolution was declared duly passed and adopted.

6. Consent Agenda

- AFT:
Sarah Rabideau - AVE Long Term Substitute Kindergarten Teacher
Denise Croatt - AVE Long Term Substitute Kindergarten Teacher
Michelle Schrantz - AVE Long Term Substitute Fifth Grade Teacher
AFT Lane Change:
Amber Swarouth - BA/BS Step 4 to BA/BS+15 Step 4
AESP:
Deanna Kulzer - ALE Administrative Assistant
Kelsey Thelen - ELC Administrative Assistant
Lindsay Herdering - ELC School Nurse
Jeffrey Heim - Secondary PT Evening Custodian
Kendra Rausch - Event Staff Custodian
LeAnn Ostendorf - AVE SpEd Paraprofessional
Gary Rakotz - FT Bus Driver
Jeffrey Heim - Van Driver
Holly Rakotz - AVE EC Paraprofessional
Krista Erickson - AVE EC Paraprofessional
David Ostendorf - Secondary FT Evening Custodian
AESP Payroll Change Request:
Gabriella Kedrowski - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3
Olivia Kompelen - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3
Abigail Peterschick - Kids Company Assistant, Lane IX Step 4 to Lane X Step 4
Jazmin Pullins - Kids Company Assistant, Lane IX Step 2 to Lane X Step 2
Kendra Rausch - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3
Elizabeth Richter - Kids Company Assistant, Lane IX Step 2 to Lane X Step 2
Jennie Stai - Bus Driver, 3 hours/day to 1.5 hours/day
Steve Pelzer - Bus Driver, 3 hours/day to 1.5 hours/day
Shelby Engebretson - AVE EC Paraprofessional, 6.75 hours/day to float
LOA Request:
Four
Coaching/Advisors:
Jacob Boone - Spring Weight Room Supervisor
Peter Maas - Spring Weight Room Supervisor
Brittany Brinkman - AAMS Student Council Advisor

- Carrie Schmitz - AAMS Student Council Advisor
Jake Gagne - Assistant Football Coach
John Kleppe - JH Baseball Coach
Peyton Dirkes - Assistant Track Coach
Ron Paulson - Assistant Robotics Coach
Andrew Burnett - Summer Drumline Instructor
Josh Tinklenberg - JV Softball Coach
Community Education:
Denise Croatt - Intro to Pickleball Instructor
Aaron Schwenzfeier - HSP/Fundamentals
Kendra Plautz - BECC Supervisor
Kaylin Fischer - BEAT Tech Assistant
Mya Justin - BEAT and Middle School Play Tech Assistant
Clare Lamb - MS Play Director
Resignations/Retirements:
Brian Bierbaum - Spring Weight Room Supervisor, effective December 12, 2023
James Mader - Assistant Football Coach, effective January 5, 2024
Aubrey O'Malley - Director of Transportation, effective January 26, 2024
Jeffrey Heim - Secondary PT Evening Custodian, effective January 31, 2024
Roger Ochoa - Secondary FT Evening Custodian, effective February 2, 2024
Kelsey Thelen - AVE EC Paraprofessional, effective February 9, 2024
Lindsay Herdering - AHS Paraprofessional, effective February 21, 2024
Terminations:
One

The following checks were issued in paying claims: Wire transfers and checks 106764 - 107133

Table with 2 columns: Expenditures, Amount. Includes 01 General Fund \$1,134,243.07, 02 Food Services \$182,200.57, etc.

Motion by Sand, seconded by Sands to approve the February 2024 Consent Agenda as presented. Supported by all present.

7. Reports

7.1 School Nurse Presentation
Ashley Borth, Licensed School Nurse and Amanda Lamecker, Nursing Consultant, presented to the board the results of an audit of our district nursing programs that Resource Training & Solutions conducted for the district.

7.2 Purple Pride

8. Business

8.1 Early Learning Center Roofing Change Order

The oldest part of the roof, above the boiler room and what will be the multipurpose room, needs replacing due to excess water leakage. This is the pink area on the building maps and is estimated to cost \$116,700. The yellow area is in need soon but could wait which is estimated to cost \$177,800. The green area, also the newer part of the roof, is in good condition and estimated to cost \$115,700.

Motion to do the pink area now by Carbajal and seconded by Hansen. Supported by all present.

8.2 Approval of Dust Collection System Bids

The board discussed bids presented for materials and labor for replacement of the dust collection system in the secondary Tech Ed department. Motion by Hansen, seconded by Carbajal to approve going forward with installation with the lowest bid as presented. Supported by all present.

8.3 Enrollment Report

8.4 2024-2025 High School Registration Manual

Travis Okerlund presented the 2024-2025 registration manual. New to the high school is CDL license training for students. Motion by Carbajal, seconded by Rueter to approve the 2024-2025 registration manual as presented. Supported by all present.

8.5 American Indian Parent Advisory Committee

Laura Roelike presented the AIPAC overview for the 2023-2024 school year. The district currently does not have a committee and our enrollment numbers for American Indian students for next year appear to be below the threshold to require an AIPAC report. Regardless, the district will continue to connect with our families and seek feedback on how we can improve their experience within our system.

8.6 2024-2025 School District Calendar

Laura Roelike presented the district calendar for 2024-2025. Elementary conferences will be moved to March instead of February because of when report cards come out in January and May. Motion by Hansen, seconded by Sands to approve the calendar as presented. Supported by all present.

8.7 Approval of Ten Year Long Term Facility Maintenance Plan

Sue Clemen, Business Manager, presented the Ten Year Long Term Facility Maintenance Plan. Motion by Hansen, seconded by Dirkes to approve the LTFM plan as presented. Supported by all present.

8.8 Approval of Request for Proposals for Annual Audit Services

Sue Clemen, Business Manager, presented the RFP for audit services for 2024-2025, 2025-2026 and 2026- 2027. Motion by Sand, seconded by Rueter to approve the RFP as presented. Supported by all present.

8.9 Memorandum of Understanding Regarding Boys' Soccer Coaches

Motion by Rueter, seconded by Sands, to approve the MOU as presented. Supported by all present.

8.10 School Board Policies - First Read

8.10.1 535 Service Animals in Schools

8.10.2 606.5 Library Materials

8.10.3 707 Transportation of Public School Students 8.10.4 901 Community Education

8.10.5 904 Distribution of Materials on School District Property By Nonschool Persons

8.11 AFT Negotiations Update

8.11.1 Close the Meeting

Motion by Hansen, seconded by Dirkes to close the meeting at 7:27pm.

8.11.2 Reopen the Meeting

Motion by Hansen, seconded by Dirkes to reopen the meeting at 8:21 pm.

9. Committee Reports

9.1 SEE General Membership Meeting

9.2 District Technology Committee Meeting

9.3 Staff Development Committee Meeting

9.4 Minnesota School Boards Association Annual Leadership Conference

10. Superintendent Report

The district has completed the search for the Middle School Principal and are in the process of negotiating a contract. Once that has been completed, we will make a public announcement.

11. Adjournment

Agenda completed at 8:33 p.m, a motion to adjourn was made by Member Carbajal, seconded by Member Rueter. Supported by all present.

Amy Sand, Clerk
P-9-1B

