

Special School Board Minutes - Melrose Area Public Schools Wednesday, January 3, 2024

Mr. Heller called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited. The following members were present: Chair Heller, Clerk Feldewerd, Vice-Chair Dufner, Treasurer Heidegerken, Director Uphoff & Director Seanger. Director Poepping was absent. Also present was Mr. Winter. Director Uphoff moved, with a second by Treasurer Heidegerken, to approve the amended agenda. The Motion was unanimously carried. Chair Heller called for nominations for Chair. He was nominated. He takes the Chair by acclamation. Vice-Chair Dufner was nominated for Vice Chair. Clerk Feldewerd was nominated for Clerk. Treasurer Heidegerken was nominated for Treasurer. All 3 take their positions by acclamation. Treasurer Heidegerken moved, with a second by Vice-Chair Dufner, to approve the current salaries for board members for 2024:

- Chair - \$350.00
- Vice-Chair - \$300.00
- Clerk - \$275.00
- Treasurer - \$275.00
- \$65.00/meeting
- \$125.00 for meetings over 5 hours

The Motion was unanimously carried. Director Uphoff moved, with a second by Treasurer Heidegerken, to approve the board meeting dates for the 2024-25 school year:

- July 22, 2024
- August 26, 2024
- September 23, 2024
- October 28, 2024
- November 25, 2024
- December 16, 2024 (The 4th Week Falls Over Christmas)
- January 6, 2025 (Organizational Meeting)
- January 27, 2025
- February 24, 2025
- March 24, 2025
- April 28, 2025
- May 19, 2025 (The 4th week falls on Memorial Day)
- June 23, 2025

The meetings will be held at 6:30 pm. It is noted that acceptance of these dates will also allow for a postponed meeting due to weather will occur the following day. The Motion was unanimously carried. Vice-Chair Dufner, moved with a second by Treasurer Heidegerken, to approve the following committee assignments for 2024.

Committee Assignments	2024 Board Rep(s)
Budget/Finance - 2	Becky, Mark, Eric
CMETS - 3	Becky, alt. Lee
Community Ed Advisory - 4	Pat, Mark
Crisis/Safety - 4	Pat, Eric
DAAC - 4	Becky, Randy
Discipline Advisory - 4	Becky, Melissa
District Advisory: Curriculum, WBWF, Integration & Federal Programs - 3	Lee, Melissa
Exit Interview - 5	Lee, Becky
Facilities: Buildings, Grounds, Land Sales & Purchases - 3	Mark, Eric, Randy
Health/Wellness - 4	Pat, Melissa
Insurance Advisory - 5	Pat, Randy
LMC (Support Staff) - 4	Becky, Eric
LMC (Teachers) - 4	Pat, Melissa
MSHSL/Title IX - 5	Randy, Pat Alt.
Open Forum - 4	Pat, Randy, Lee
Policy Review - 3	Melissa, Eric
PTA - 4	Lee
Schools for Equity in Ed. 2	Becky
Staff Development - 3	Lee
Stearns County Collaborative - 4	Becky

Technology - 4
Transportation - 2
Trip Committee - 5
WCED - 3

Negotiating Committees

Achievement & Integration - 5
Administration (Principals, Activity Director, & Comm. Ed. Director) - 2
Curriculum Coordinator - 5
Custodial Supervisors - 4
Custodians - 3
District Office - 4
Food Service (Staff & Director) - 3
Notice of Assignment - 3
Paraprofessionals - 3
Secretaries - 3
Superintendent - 2
Teachers - 1
Tech Coordinator/Tech Specialist /MARSS - 3

The Motion was unanimously carried. Director Uphoff moved, with a second by Vice-Chair Dufner, to approve the designation of official depositories for the district funds as follows: Magnifi Financial & PMA. Freeport State Bank will be the depository of a school district Certificate of Deposit. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Treasurer Heidegerken, to approve the Star Post as our official publication for 2024. The Motion was unanimously carried.

Treasurer Heidegerken moved, with a second by Director Uphoff, to approve the district travel, accommodation & meal allowance:

- Mileage - Federal Mileage Reimbursement Rate
- Workshops or training sessions that need accommodations in reference to hotel stays will only be reimbursed if the workshop or training sessions that exceed 60 miles one way from the school district. Any acceptance to this guideline would need prior approval from the Superintendent.
- Breakfast - \$10.00
- Lunch \$15.00
- Supper - \$20.00

The Motion was unanimously carried. Director Uphoff moved, with a second by Vice-Chair Dufner, to approve MSDLAF+ - Minnesota Liquid Asset Fund be designated as an official depository of state funds due to the district. The Motion was unanimously carried.

Treasurer Heidegerken moved, with a second by Director Seanger to approve the use of facsimile signatures on all district checks. The board also directs the current facsimile signatures to be used until the new signatures can be obtained, if necessary. The Motion was unanimously carried.

Vice-Chair Dufner moved, with a second by Director Uphoff, to approve the Superintendent of Schools, or his designee, to make short term investments of school district funds and to perform the duties of the clerk and treasurer. The Motion was unanimously carried.

Director Seanger moved, with a second by Director Uphoff, to approve the agents of the board to lease, purchase, and contract for goods and services within the general budget categories. The Motion was unanimously carried.

Treasurer Heidegerken moved, with a second by Vice-Chair Dufner, to approve to pay claims/bills before the regularly scheduled board meeting. The Motion was unanimously carried.

Director Seanger moved, with a second by Treasurer Heidegerken, to approve Squires, Waldspurger & Mace PA for our legal counsel for 2024. The Motion was unanimously carried.

Director Uphoff moved, with a second by Treasurer Heidegerken, to approve authorizing the Superintendent of Schools and designees to make electronic funds transfers of District 740 funds. The Motion was unanimously carried.

Treasurer Heidegerken moved, with a second by Vice-Chair Dufner, to adjourn the meeting at 7:33 pm. The Motion was unanimously carried.

Lee, Eric
Randy, Becky, Mark
Becky, Lee
Lee

2024 Board Rep(s)

Becky, Mark
Lee, Melissa, Eric
Melissa, Eric
Mark, Lee
Becky, Mark, Melissa
Pat, Lee, Randy
Pat, Becky, Eric
Randy, Becky
Becky, Mark, Melissa
Becky, Mark, Lee
Pat, Lee, Randy
Pat, Lee, Randy

Becky, Mark

Becky, Mark

Working School Board Minutes - Melrose Area Public School Wednesday, January 17, 2024

Chair Heller called the meeting to order at 6:32 pm. The Pledge of Allegiance was recited. The following members were present: Chair Heller, Treasurer Heidegerken, Clerk Feldewerd, Director Uphoff, Director Poepping & Director Seanger. Vice-Chair Dufner was absent. Also present was

Superintendent Winter. Treasurer Heidegerken moved, with a second by Director Seanger, to approve the agenda. The Motion was unanimously carried. The Board & Superintendent Winter held a discussion on strategic planning for district facilities. No action was taken. Director Uphoff moved, with a second by Director Poepping, to adjourn the meeting at 8:20 pm. The Motion was unanimously carried. Becky Feldewerd, Clerk P-5-1B

CERTIFICATE OF ASSUMED NAME Minnesota Statutes Chapter 333

ASSUMED NAME: Cold Lake Consulting. PRINCIPAL PLACE OF BUSINESS IS: 2504 14th St. S., Saint Cloud, MN 56301 USA. NAMEHOLDER(S): Colin Waitt, 2504 14th St. S., Saint Cloud, MN 56301 USA.

By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

/s/ Colin Waitt
01/23/2024
P-5-2P

PROBATE NOTICE STATE OF MINNESOTA COUNTY OF STEARNS DISTRICT COURT SEVENTH JUDICIAL DISTRICT Court File No: 73-PR-24-363

In Re: Estate of Julian Edward Kortenbusch, aka Julian E. Kortenbusch, aka Julian Kortenbusch,

Decedent. NOTICE OF AND ORDER FOR HEARING ON PETITION FOR FORMAL PROBATE OF WILL AND APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

It is Ordered and Notice is given that on February 23, 2024, at 8:45 a.m., a hearing will be held in this Court at St. Cloud, Minnesota, on a petition for the formal probate of an instrument purporting to be the Decedent's Will dated July 26, 2017, and for the appointment of Kelly J. Corona and Ross Lemke, whose address is 208 Pondview Lane, St. Joseph, MN 56374, as personal representatives of the Decedent's estate in an unsupervised administration.

Any objections to the petition must be raised at the hearing or filed with the Court prior to the hearing. If the petition is proper and no objections are filed or raised, the personal representative will be appointed with the full power to administer the Decedent's estate, including the power to collect all assets; pay all legal debts, claims, taxes, and expenses; sell real and personal property; and do all necessary acts for the Decedent's estate.

Notice is further given that, subject to Minn. Stat. § 524.3-801, all creditors having claims against the Decedent's estate are required to present the claims to the personal representative or to the Court within four months after the date of this notice or the claims will be barred.

BY THE COURT
Dated: January 18, 2024
/s/ Matthew Engelking
Judge of District Court
Dated: January 18, 2024
/s/ George Lock
Court Administrator

Dymoke Law Office, P.A.
Scott E. Dymoke
MN# 219174
300 Riverside Avenue NW
P.O. Box 127
Melrose, MN 56352
Telephone: (320) 256-4205
Facsimile: (320) 256-7201
e-mail: sedymoke@meltel.net
P-4-2B

2024 MINNESOTA CITY SUMMARY BUDGET STATEMENT FOR PUBLICATION

The purpose of this report is to provide summary budget information concerning the City of Melrose to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete; the complete budget may be examined at the Administration Office, Melrose. The City Council approved this budget on December 14, 2023.

Revenues

	2023 Adopted Budget	2024 Adopted Budget
Property Taxes	1,440,000	1,490,000
Tax Increments	477,000	476,766
All Other Taxes (franchise, hotel/motel taxes, etc.)	641,900	637,875
Special Assessments	9,839	2,750
Licenses and Permits	40,600	42,100
Federal Grants	399,536	399,536
State General purpose Aid (e.g. HACA, etc.)	960,182	1,168,567
State Categorical Aid (e.g. state aid for streets, etc.)	47,500	157,988
Grants from County and Other Local Governments	1,023,149	381,575
Charges for Services	203,734	231,932
Fines and Forfeits	22,500	22,500
Interest on Investments	-	87,000
Miscellaneous Revenues	6,500	11,500
Total Revenues	5,272,440	5,110,089
Proceeds from Bond Sales	-	-
Other Financing Sources	754,674	50,000
Transfers from Other Funds (incl. Enterprise Funds)	2,108,264	1,519,743
Total Revenues and Other Financing Sources	8,135,378	6,679,832

Expenditures

	2023 Adopted Budget	2024 Adopted Budget
Current Expenditures (exclude Capital Outlay):		
General Government (Council, administration, etc.)	600,311	640,219
Public Safety	987,044	1,009,434
Streets and Highways	608,778	658,669
Sanitation	5,500	5,500
Human Services	6,963	6,963
Health	31,250	38,750
Culture & Recreation	91,569	94,629
Conservation of Natural Resources	-	-
Urban and Economic Development and Housing	1,332,653	673,389
Miscellaneous Current Expenditures	5,158	5,158
Total Current Expenditures	3,669,226	3,132,711
Debt Service - Principal	135,000	140,000
Interest and Fiscal Charges	17,819	15,238
Streets and Highways Construction	2,299,100	2,706,074
Capital Outlay	1,337,106	947,445
Other Financing Uses	-	-
Transfers to Other Funds (incl. Enterprise Funds)	2,008,564	1,471,564
Total Expenditures and Other Financing Uses	9,466,815	8,413,032
Fund Balance		
General Fund - Beginning Balance (January 1)	2,469,844	2,453,412
General Fund - Ending Balance (December 31)	2,453,412	2,346,870
Inc (Dec) in Fund Balance - Budgeted Governmental Funds	(16,432)	(106,542)
Other Items		
Total Property Tax Levy - All Funds (Inc. Debt Levy)	1,440,000	1,490,000
Net Unrealized Gain or (Loss) from Investments	(235,155)	-

P-5-1B

Full & Part Time Local & Regional Positions

2, 3, and 4 day schedules or Full Time positions available from our Terminal in St Cloud, MN. Come join our team at Warnert Logistics, we will have 2 FT driving positions available March 1st. We offer Full Time Benefits (Health Insurance, 401k, PTO) Home weekends and some evenings. Late Model trucks and Dry Van trailers, excellent maintenance program and onsite mechanic, percentage based pay program.



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LAND AUCTION

78.77 AC± | 2 TRACTS | MEEKER CO, MN AUCTION:
LIVE & ONLINE AT RANCHANDFARMAUCTIONS.COM
AUCTION DATE: 2/29/24 | AUCTION TIME: 10:00 AM
AUCTION LOCATION:
DASSEL CITY HALL / COMMUNITY ROOM
460 3RD ST. N, DASSEL, MN 55325
IN COOPERATION WITH WHITTEAL PROPERTIES REAL ESTATE, LLC
GREG GRACZYK, AGENT: 320.420.5196

RANCHANDFARMAUCTIONS.COM
IN COOPERATION WITH WHITTEAL PROPERTIES REAL ESTATE LLC (4038620) | Jeff Gruen, MN Broker, Lic # 4038620 | Joe Gzick, Director, Ranch and Farm Auctions, 217299.0332 | Greg Graczyk, MN Land Specialist for Whittle Properties Real Estate, LLC, 320.420.5196