

PUBLIC NOTICES

NOTICE OF PUBLIC HEARINGS

***Note time change to 6:00 p.m.**

NOTICE IS HEREBY GIVEN that the Benton County Planning Commission will conduct public hearings on February 8th, 2024, the Commissioner’s Room, Benton County Government Center, Foley, and beginning at ***6:00 p.m.** The Planning Commission will hear the following:

1. Public hearing to consider Ordinance #491 amending the Benton County Development Code. (See separate notice)
2. Clyde Hinkemeyer, landowner and Minnesota Paving and Materials, operator, requesting an amendment to the current boundary of existing mining Interim Use Permit #18-161 in the Agricultural District. Pursuant to Section 7.2.5(C), 9.16, and 11.7. The affected property is described as follows: part of the SW1/4 SW1/4 and NW1/2 SW1/4 and SW1/4 NW1/4 and NW1/4 NW1/4, Section 33, St. George Township.

ANYONE with comments regarding the above will be heard at this meeting.

FR-4-1B

**NOTICE OF PUBLIC HEARINGS
TO CONSIDER AMENDING
THE BENTON COUNTY DEVELOPMENT CODE**

NOTICE IS HEREBY GIVEN that Pursuant to Section 11.8 of the Benton County Development Code, the Benton County Board of Commissioners and the Benton County Planning Commission will conduct public hearings to consider Ordinance #491 to amend the Benton County Development Code Ordinance #477.

Section 3 Definitions

- Open Storage
- Retreat Center

Section 7 Zoning Districts

- To Interim Uses in Ag, Rural Ag, Rural Service, B-1, B-2, I-1 and I-2; add Open Storage
- To Conditional Uses in Ag, Rural Ag and Rural Service; add Retreat Center

Section 8 Performance Standards

- Modify billboard setbacks

Section 9 Special Provisions

- Add Retreat Center performance standards

NOTICE IS FURTHER GIVEN that the public hearings will be held in the Commissioner’s Room, Government Center, Foley. The Planning Commission hearing will be held on February 8th at 6:00 p.m. The Board of Commissioners hearing will be held on February 20th, at 9:00 a.m.

ANYONE wishing to be heard regarding the proposed ordinance will be heard at above public hearings.

FR-4-1B

**SAUK RAPIDS-RICE INDEPENDENT
SCHOOL DISTRICT NO. 47
SPECIAL BOARD MEETING MINUTES
Wednesday, January 3, 2024**

A Special Meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Butkowski, Wednesday, January 3, 2024 following the annual Organizational Meeting, at 6:03 p.m., in the Boardroom of said district. Public Comment is not taken at Special or Emergency Board Meetings.

ROLL CALL

Members present included Butkowski, Dwyer, Hauck, Holthaus, Johnson, Loidolt, and Morse. Others present were Superintendent Bergstrom, Director of Business Services Fierreck, Director of Teaching and Learning Boser, Director of Human Resources and Administrative Services Schoenherr, SRRHS Principal Logrono, SRRHS Assistant Principals Wagner and Johnson, SRRMS Principal Arndt, SRRMS Assistant Principal Johnson, MHES Principal Peterson, MHES Assistant Principal Foley, PV Principal Froiland, and Rice Principal Bushman.

ESTABLISHMENT OF A QUORUM

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

APPROVAL OF MEETING AGENDA

A motion was made by Holthaus, seconded by Morse and was unanimously carried to approve the meeting’s “Agenda” as amended.

APPROVAL OF CONSENT AGENDA

A motion was made by Holthaus, seconded by Loidolt and was unanimously carried to approve the meeting’s “Consent Agenda” as amended.

Completion and Certification of Auditors Compliance, M.S. 471.87 – Public Officers’ Interest in Contracts:

All ISD 47 Board of Education members have completed and certified the 2024 Conflict of Interest document. Per Minnesota Statute § 471.87, a public officer who is authorized to take part in any manner in making any sale, lease or contract in official capacity shall not voluntarily have a personal financial interest, directly or through a family member including their partner, in that sale, lease, contract, or personally benefit financially therefrom.

ACTION

ADOPTION OF THE PROGRAM REDUCTION RESOLUTION

A motion was made by Hauck, seconded by Johnson and was unanimously carried, to adopt the annual resolution, which provides official notice of the efforts of the district to balance next year’s budget. This resolution will provide authorization to make reductions, if state and/or federal funding are unexpectedly reduced.

CONSIDERATION OF PROGRAM REDUCTION RESOLUTION

WHEREAS, the financial condition of the school district dictates that the Board of Education may have to consider the reduction of expenditures, and

WHEREAS, such reductions in expenditures may include

discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which employment contracts may be terminated and not renewed and which individuals may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

THEREFORE, BE IT RESOLVED, by the Sauk Rapids-Rice Independent School District No. 47 Board of Education as follows:

That the Board of Education hereby directs the superintendent of schools and administration to consider the discontinuance of programs or positions to effectuate economics in the school district and reduce expenditures and make recommendations to the Board of Education for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

Date

School District Clerk

ADJOURNMENT

With no further business appearing before the Board a motion was made by Dwyer, seconded by Morse and was unanimously carried to adjourn the meeting at 6:51 p.m.

Respectfully submitted,
Lisa Loidolt, Board of Education Clerk
Sauk Rapids-Rice ISD 47

R-4-1B

SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47 ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING MINUTES Wednesday, January 3, 2024

The 2024 Organizational Meeting of the Board of Education of Sauk Rapids-Rice Independent School District 47 was called to order by the 2023 Board Chair Butkowski on Wednesday, January 3, 2024 at 5:30 p.m. in the Boardroom of said district.

Public Comment is not taken at the annual Organizational Meeting.

ROLL CALL

Members present included Butkowski, Dwyer, Hauck, Holthaus, Johnson, Loidolt, and Morse. Others present were Superintendent Bergstrom, Director of Business Services Fiereck, Director of Teaching and Learning Boser, Director of Human Resources and Administrative Services Schoenherr, SRRHS Principal Logrono, SRRHS Assistant Principals Wagner and Johnson, SRRMS Principal Arndt, SRRMS Assistant Principal Johnson, MHES Principal Peterson, MHES Assistant Principal Foley, PV Principal Froiland, and Rice Principal Bushman.

ESTABLISHMENT OF A QUORUM

The 2023 Chair, Butkowski, asked the 2023 Clerk, Loidolt, to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

APPROVAL OF MEETING AGENDA

A motion was made by Johnson, seconded by Holthaus and unanimously carried to approve the meeting's "Agenda".

ELECTION OF OFFICERS

Holthaus nominated Butkowski as School Board Chair. Hearing no further nominations, the recommendation was made to close nominations and a unanimous ballot was cast for Butkowski. Butkowski accepted the nomination and was appointed as 2024 School Board Chair. Chair Butkowski took over the remaining officer elections and Board meeting.

A motion was made by Morse, seconded by Hauck and was unanimously carried to appoint Butkowski as the 2024 School Board Chair.

Loidolt nominated Hauck as School Board Vice Chair. Hearing no further nominations, the recommendation was made to close nominations and a unanimous ballot was cast for Hauck. Hauck accepted the nomination and was appointed as the 2024 School Board Vice Chair.

A motion was made by Johnson, seconded by Morse and was unanimously carried to appoint Hauck as the 2024 School Board Vice Chair.

Holthaus nominated Loidolt as School Board Clerk. Hearing no further nominations, the recommendation was made to close nominations and a unanimous ballot was cast for Loidolt. Loidolt accepted the nomination and was appointed as the 2024 School Board Clerk.

A motion was made by Morse, seconded by Holthaus and was unanimously carried to appoint Loidolt as the 2024 School Board Clerk.

Morse nominated Holthaus as School Board Treasurer. Hearing no further nominations, the recommendation was made to close nominations and a unanimous ballot was cast for Holthaus. Holthaus accepted the nomination and was appointed as the 2024 School Board Treasurer.

A motion was made by Johnson, seconded by Loidolt and was unanimously carried to appoint Holthaus as the 2024 School Board Treasurer.

MEETING SCHEDULE - (DATES, TIMES, LOCATIONS)

Table with 2 columns: Date/Time/Location and Date/Time/Location. Rows include: January 3, 2024 (Wednesday) Special Board Meeting immediately following the Organizational Meeting; January 22, 2024 Board Meeting / Listening Session; February 5, 2024 Work Session 5:30 p.m.; February 26, 2024 Board Meeting / Listening Session; March 11, 2024 Board Meeting; March 25, 2024 Board Meeting / Listening Session; April 8, 2024 Work Session 5:30 p.m.; July 15, 2024 Board Meeting / Listening Session; August 5, 2024 Board Meeting; August 19, 2024 Board Meeting / Listening Session; September 9, 2024 Board Meeting; September 23, 2024 Board Meeting / Listening Session; October 15, 2024 (Tuesday) Board Meeting at Rice Elementary School; October 28, 2024 Board Meeting / Listening Session.

Table with 2 columns: Date/Time/Location and Date/Time/Location. Rows include: April 22, 2024 Board Meeting / Listening Session; May 6, 2024 Board Meeting; May 20, 2024 Board Meeting / Listening Session; June 17, 2024 Board Meeting / Listening Session; November 12, 2024 (Tuesday) Board Meeting / Listening Session; November 25, 2024 Work Session 5:30 p.m.; December 9, 2024 Board Meeting / Listening Session Truth in Taxation; January 2, 2025 at 5:30 p.m. (Thursday) Organizational Meeting.

Schedule of Listening Sessions -

Table with 4 columns: Date, Date, Date, Date. Rows include: January 22, 2024, April 22, 2024, July 15, 2024, October 28, 2024; February 26, 2024, May 20, 2024, August 19, 2024, November 12, 2024; March 25, 2024, June 17, 2024, September 23, 2024, December 9, 2024.

A motion was made by Hauck, seconded by Holthaus and was unanimously carried to adopt the preceding 2024 School Board Meeting/Work Session, Listening Session dates, and meeting locations and times.

It was recommended that the Board meet at 6:00 p.m. unless otherwise noted. It was also recommended:

- that the Board continue to meet at 5:30 p.m. for Work Sessions;
that Listening Session dates for 2024 be available for 5:00 p.m. in the District Office Curriculum Center upon request; and
that the Board continue to meet in the District Office Boardroom located at Sauk Rapids-Rice High School for all meetings unless otherwise noted.

DEPOSITORIES

A motion was made by Hauck, seconded by Johnson was unanimously carried to designate the following as official 2024 depositories for school district funds.

- BankVista
Liquid Asset Fund
MN Trust
US Bank
Investments
Savings account, investments
Investments
Checking, scholarships, and deposit accounts
Investments
Wells Fargo Brokerage Service
BNY Mellon/Pershing
Bond proceed investments

ELECTRONIC FUND TRANSFER AUTHORIZATION

A motion was made by Holthaus, seconded by Dwyer and was unanimously carried to authorize the Superintendent and the Director of Business Services to make electronic transfers on behalf of the School District.

OFFICIAL NEWSPAPER

A motion was made by Morse, seconded by Hauck and was unanimously carried to designate the Sauk Rapids Herald as the district's official newspaper for 2024.

LEGAL REPRESENTATION

A motion was made by Holthaus, seconded by Morse and was unanimously carried to designate Squires, Waldspurger, & Mace P.A. as the district's legal counsel for 2024, and to authorize the Superintendent, Director of Business Services, the Director of Human Resources and Administrative Services, and the district's Board of Education Chair to contact them on behalf of the School District and Board.

SCHOOL DISTRICT GENERAL RECORDS RETENTION SCHEDULE

A motion was made by Hauck, seconded by Loidolt and unanimously carried to authorize continued adherence to the School District General Record Retention Schedule.

MEETING AGENDA FORMAT AND PROCEDURE

A motion was made by Holthaus, seconded by Hauck and was unanimously carried to accept the meeting and agenda format outlined in School Board Policy 203.5.

APPOINTMENT OF COMMITTEE AND LIAISON ASSIGNMENTS

A motion was made by Holthaus, seconded by Johnson and was unanimously carried to accept the appointments for the 2024 committee and liaison assignments.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Johnson, seconded by Hauck and was unanimously carried to adjourn the meeting at 5:51 p.m.

Respectfully submitted, Lisa Loidolt, Board of Education Clerk Sauk Rapids-Rice ISD 47 R-4-1B

REGULAR MEETING SAUK RAPIDS CITY COUNCIL SAUK RAPIDS GOVERNMENT CENTER, 250 Summit Ave N. Monday, January 8, 2024 6:00PM MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Kurt Hunstiger called the meeting to order at 6:00 p.m. All Members present.

2. Additions or Changes to the Agenda

NONE

3. Approve the Agenda

Motion: Moved by Councilperson Ellering and seconded by Councilperson Thronson to approve the agenda. Motion carried unanimously.

4. Approve Minutes

A. 12-11-2023 Regular City Council Meeting Minutes

Motion: Moved by Councilperson Ellering and seconded by Councilperson Seamans to approve the 12-11-2023 Regular City Council Meeting Minutes. Motion carried unanimously.

5. Receive and File

NONE

6. Mayor's Communications

NONE

7. Audience Items/Visitors Total Time Limit 2 Minutes for Items NOT on the Agenda

NONE

8. Public Hearings

A. Applicant

Patrick and Victoria Welty

Purpose

To Consider a Variance That Would Allow a Single-Story

Building To Be Constructed On a Corner Lot Rather Than a Two-Story As Required in the Historic Downtown Ordinance

- 1. Continue Public Hearing

- 2. Close Public Hearing

Motion: Moved by Councilperson Sauer and seconded by Councilperson Thronson to close the public hearing. Motion carried unanimously.

- 3. Consider Action

Motion: Moved by Councilperson Ellering and seconded by Councilperson Thronson to approve the Welty Variance Request at 620 Benton Drive North. Motion carried unanimously.

9. Consent Agenda

- A. Approve Boards and Commissions for 2024
B. Approve City Council Committee Assignments for 2024
C. Approve Attendance to the 2024 MN State Fire Officer's School in Alexandria
D. Approve Attendance to the 2024 MN State Fire officer's School in Duluth
E. Approve Auctioning Off Old Water Treatment Plant Air Compressor
F. Approve Staff/Council Member Attendance to the 2024 EDAM and Ehlers Winter Conferences
G. Approve Change Order No. 1 to the 2022 13th Street South Lift Station Improvements Project
H. Approve Two Resolutions in Support of a Transportation Alternatives Grant Application for the Second Street North Pedestrian Crosswalk Flasher System Improvements
I. Approve Two Resolutions in Support of a Transportation Alternatives Grant for the Second Avenue South Pedestrian Railroad Crossing Improvements
J. Approve 2024 Election Judge Schedule for Presidential Nomination Primary and Authorize Staff the Ability to Assign

Additional Judges

K. Approve 2024 Plumbing and Mechanical Contractor Licenses

L. Approve 2023 4th Quarter Plumbing, Mechanical, and Building Permits

Motion: Moved by Councilperson Thronson and seconded by Councilperson Sauer to approve consent agenda item 9A-9L. Motion carried unanimously.

10. Regular Agenda

A. Comprehensive Plan Adoption

Todd Schultz requested to remove the Comprehensive Plan Adoption from the agenda as he noticed an error that he would like to have cleaned up prior to formal adoption. Schultz said that he plans to bring this item back to the next City Council meeting.

11. Other Staff Items

A. January 30th Area Cities Meeting Ross Olson stated that the next Area Cities Meeting is currently scheduled to take place on Tuesday, January 30th. This meeting will be held in St. Augusta.

12. Other Council Items and Communications

NONE

13. Approve List of Bills and Claims

Motion: Moved by Councilperson Sauer and seconded by Councilperson Thronson to approve the List of Bills and Claims. Motion carried unanimously.

14. Adjournment

Motion: Moved by Councilperson Thronson and seconded by Councilperson Ellering to adjourn the meeting. Motion carried unanimously.

Mayor Hunstiger adjourned the meeting at 6:11pm.