

**2024 MINNESOTA SUMMARY BUDGET DATA  
CITY OF SAUK RAPIDS**

**NOTICE OF FILING FOR  
SAUK RAPIDS TOWNSHIP ELECTION**

Notice is hereby given to qualified voters of Sauk Rapids Township, Benton County, State of Minnesota, that filing for town officers will be held for a two-week period beginning Tuesday, January 3rd, 2024 and closing on Tuesday, January 17th, 2024 at five o'clock p.m.

Affidavits of Candidacy shall be filed, with the Township Clerk by appointment between the hours of nine o'clock a.m. and five o'clock p.m. from January 3rd, 2024 through January 17th, 2024 at 4074 5th Avenue NE, Sauk Rapids, MN (please call for 320-250-7413 for an appointment) or at the Sauk Rapids Township office (4074 5th Ave NE, Sauk Rapids, MN) January 17th, 2024 from one o'clock to five o'clock. Filings will close at five o'clock on Tuesday, January 17th, 2024.

The filing fee is \$2.00 and must be paid at the time of filing.

Offices to be filled at the March 14th, 2024 Annual Elections are:

- Treasurer for a two-year term
- Supervisor for a three-year term

Absentee voting can be accomplished with the Sauk Rapids Township Clerk by appointment between the hours of 9 o'clock a.m. and 5 o'clock p.m. from February 10th, 2024 through March 13th, 2024 at 4074 5th Ave N.E. Sauk Rapids, MN (please call 320-250-7413 for an appointment) or at the Sauk Rapids Township office located at 4074 5th Ave NE, Sauk Rapids, MN on Saturday March 11th, 2024 between 10:00 a.m. and 12:00 p.m.

Posted by  
Daryl Sheetz - Clerk  
Sauk Rapids Township  
R-50-2B

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL  
DISTRICT NO. 47  
REGULAR SEMI-MONTHLY BOARD MEETING  
Monday, November 6, 2023**

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Butkowski Monday, November 6, 2023 at 6:00 p.m. CST in the District Office Boardroom.

**ROLL CALL**

Members present included Butkowski, Hauck, Holthaus, Johnson, Loidolt, and Morse. Others present were Superintendent Bergstrom, Director of Teaching and Learning Boser, Director of Human Resources and Administrative Services Schoenherr, Director of Business Services Fierek, Sauk Rapids-Rice High School Principal Logrono, Sauk Rapids-Rice Middle School Principal Arndt and Pleasantview Principal Froiland.

**BUS DRIVER RECOGNITION**

Mason Plumski, Voigt's Bus driver that transports district students, was recognized for his quick and thoughtful action during a student medical situation. Superintendent Bergstrom, the Board of Education and the student's family recognized and thanked Mr. Plumski for his expedient action.

**ESTABLISHMENT OF A QUORUM**

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

**APPROVAL OF MEETING AGENDA**

A motion was made by Morse, seconded by Holthaus and unanimously carried, by a margin of six, to approve the meeting's "Agenda".

**CONSENT AGENDA**

A motion was made by Holthaus, seconded by Hauck and unanimously carried, by a margin of six, to approve the meeting's "Consent Agenda".

**PUBLIC INPUT**

There was no public input at 7:00 p.m.

**ACTION**

**APPROVAL OF THE OFFICIAL AUDIT REPORT**

A motion was made by Johnson, seconded by Hauck and unanimously carried, by a margin of six, to approve the official audit. A representative from the school district's audit firm, BerganKDV, reviewed results of the annual audit report, and answered Board member questions.

**APPROVAL FOR ADDITIONAL PARAPROFESSIONAL SUPPORT AT HILLSIDE EARLY CHILDHOOD**

A motion was made by Johnson, seconded by Holthaus and unanimously carried, by a margin of six to approve an additional .5 FTE instructional paraprofessional this request was based on enrollment and student need. This request aligns with the district's Strategic Commitment: Culture of High Quality and Effective Instruction.

**ADOPTION OF THE DONATION RESOLUTION**

A motion was made by Hauck, seconded by Loidolt and unanimously carried, by a margin of six, to adopt the Donation Resolution. The Minnesota School Board Association recommends the Donation Resolution be adopted in the Action area of the agenda.

**ADJOURNMENT**

With no further business appearing before the Board, a motion was made by Loidolt, seconded by Hauck and unanimously carried to adjourn the meeting at 7:04 p.m.

Respectfully submitted,

Lisa Loidolt  
School Board Clerk  
Sauk Rapids-Rice ISD 47  
R-50-1B

Budgets have been adopted for the following funds:

Please list all budgeted special revenue funds and non-budgeted funds below.

	2023 Budget	2023 Amended Budget	2024 Budget
<b>Revenues</b>			
Property Taxes (Do not include Market Value Credits)	3,964,500		4,445,400
All Other Taxes (franchise, hotel/motel taxes, etc.)	140,000		140,000
Licenses and Permits	375,800		381,500
Federal Grants	3,000		2,000
State General Purpose Aid (Market Value Credits, etc.)	2,353,200		2,589,600
State Categorical Aid (state aid for streets, etc.)	361,200		361,200
Grants from County and Other Local Governments	5,000		5,000
Charges for Services	308,200		313,100
Fines and Forfeits	39,500		44,000
Interest on Investments	26,000		40,000
Miscellaneous Revenues	86,300		70,600
<b>Total Revenues</b>	<b>7,662,700</b>	<b>-</b>	<b>8,392,400</b>
Transfers from Other Funds (incl. Enterprise Funds)	359,200		-
<b>Total Revenues and Other Financing Sources</b>	<b>8,021,900</b>	<b>-</b>	<b>8,392,400</b>
<b>Expenditures</b>			
Current Expenditures (Exclude Capital Outlay)			
General Government (board, administration, etc.)	1,474,100		1,623,300
Public Safety	3,771,400		4,080,300
Streets and Highways (excluding construction)	1,377,000		1,468,900
Culture and Recreation	662,500		728,400
Urban Redevelopment, Economic Development & Housing	148,800		154,600
<b>Total Current Expenditures</b>	<b>7,433,800</b>	<b>-</b>	<b>8,055,500</b>
Capital Outlay	211,400		269,400
Other Financing Uses	21,500		71,500
Transfers to Other Funds (include Enterprise Funds)	132,000		139,000
<b>Total Expenditures and Other Financing Uses</b>	<b>7,798,700</b>	<b>-</b>	<b>8,535,400</b>
<b>Fund Balance</b>			
General Fund - Beginning Balance (January 1)	4,150,000		4,150,600
General Fund - Ending Balance (December 31)	4,150,000		4,150,600
Increase (Decrease) in Fund Balance - Budgeted Governmental Funds	223,200		(143,000)
<b>Total Property Tax Levy - All Funds</b>	<b>5,405,700</b>		<b>5,849,400</b>
Net Unrealized Gain or (Loss) from Investments		Unknown Yet	

**Budgeted Special Revenue Funds**

EDA Economic Development Fund
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**43 Non-Budgeted Funds**

Debt Service Funds
Capital Project Funds
Sales Tax Fund
Revolving Loan Funds
Housing Assistance Loan Fund
Police Forfeiture Fund
Police DWI Forfeiture Fund
Tax Increment Financing Districts
Access Operating Fund

If you have any questions about the City of Sauk Rapids Budgets, please feel free to contact Jack Kahlhamer, Finance Director at (320) 258-5330 or by email at: jkahlhamer@ci.sauk-rapids.mn.us

**CITY OF SAUK RAPIDS  
ENTERPRISE FUNDS 2024 ADOPTED BUDGET**

	ADOPTED 2024 BUDGETS					2024 BUDGET	2023 BUDGET
	LIQUOR	WATER	SEWER	STORM WATER	STREET LIGHT		
<b>Sales &amp; Cost of Sales</b>							
Sales	\$ 3,946,200					\$ 3,946,200	\$ 3,745,800
Cost of Sales	(3,038,600)					(3,038,600)	(2,902,000)
Gross Profit	\$ 907,600					\$ 907,600	\$ 843,800
<b>Operating Revenues:</b>							
Charges for Services	\$ -	\$ 2,224,600	\$ 2,123,200	\$ 445,800	\$ 335,800	\$ 5,129,400	\$ 4,757,800
<b>Total Gross Profit &amp; Operating Revenues</b>	<b>\$ 907,600</b>	<b>\$ 2,224,600</b>	<b>\$ 2,123,200</b>	<b>\$ 445,800</b>	<b>\$ 335,800</b>	<b>\$ 6,037,000</b>	<b>\$ 5,601,600</b>
<b>Operating Expenses:</b>							
Personal Services	\$ 494,200	\$ 595,600	\$ 392,800	\$ 152,100	\$ -	\$ 1,634,700	\$ 1,507,900
Contractual Services	-	-	660,000	-	-	660,000	640,000
Supplies, Insurance, Misc	144,200	100,200	68,100	12,000	-	324,500	280,900
Materials	-	312,400	34,600	-	-	347,000	242,900
Utilities & Maintenance	49,500	251,200	102,000	20,000	225,000	647,700	618,800
Depreciation	21,000	700,000	660,000	320,000	130,000	1,831,000	1,983,000
Total Operating Expenses	\$ 708,900	\$ 1,959,400	\$ 1,917,500	\$ 504,100	\$ 355,000	\$ 5,444,900	\$ 5,273,500
<b>Operating Income (Loss)</b>	<b>\$ 198,700</b>	<b>\$ 265,200</b>	<b>\$ 205,700</b>	<b>\$ (58,300)</b>	<b>\$ (19,200)</b>	<b>\$ 592,100</b>	<b>\$ 328,100</b>
<b>Nonoperating Revenues (Expenses):</b>							
Interest Earnings	\$ 2,000	\$ -	\$ 10,000	\$ 1,000	\$ -	\$ 13,000	\$ 2,000
Connection Fees	-	10,500	13,500	-	-	24,000	23,200
Interest & Fiscal Charges	-	-	(53,800)	-	-	(53,800)	(59,800)
Total Nonoperating Revenues (Expenses)	\$ 2,000	\$ 10,500	\$ (30,300)	\$ 1,000	\$ -	\$ (16,800)	\$ (34,600)
<b>Income (Loss) before Operating Transfers</b>	<b>\$ 200,700</b>	<b>\$ 275,700</b>	<b>\$ 175,400</b>	<b>\$ (57,300)</b>	<b>\$ (19,200)</b>	<b>\$ 575,300</b>	<b>\$ 293,500</b>
Operating Transfers In (Out)	(135,000)	-	-	-	-	(135,000)	395,000
<b>Net Income (Loss) before Equipment &amp; Capital Projects</b>	<b>\$ 65,700</b>	<b>\$ 275,700</b>	<b>\$ 175,400</b>	<b>\$ (57,300)</b>	<b>\$ (19,200)</b>	<b>\$ 440,300</b>	<b>\$ 688,500</b>
Equipment/Capital Projects ****	(2,000)	(4,000)	(2,000)	-	-	(8,000)	(8,000)
<b>Net Income (Loss) after Equipment &amp; Capital Projects</b>	<b>\$ 63,700</b>	<b>\$ 271,700</b>	<b>\$ 173,400</b>	<b>\$ (57,300)</b>	<b>\$ (19,200)</b>	<b>\$ 432,300</b>	<b>\$ 680,500</b>

BENTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
NOVEMBER 21, 2023

The Benton County Board of Commissioners met in regular session on November 21, 2023, in the Benton County Board Room in Foley, MN. Call to order by Chair Scott Johnson was at 9:00 AM followed by the Pledge of Allegiance to the flag. A roll call showed Commissioners Beth Schlangen, Steve Heinen, Scott Johnson, Jared Gapinski and Ed Popp present.

County Administrator Montgomery Headley requested to add a discussion regarding a letter to Human Services employees as the 5th item under County Administrator at 9:05 AM. Motion by Popp and seconded by Heinen to approve the amended agenda. Motion carried unanimously.

There was no one present to speak under Open Forum. Motion by Gapinski and seconded by Heinen to approve Consent Agenda items 1 – 10: 1) approve the Regular Board Meeting Minutes of November 7, 2023 and authorize the Chair to sign; 2) approve the Committee of the Whole Meeting Minutes of October 23, 2023 and authorize the Chair to sign; 3) approve the Committee of the Whole Meeting Minutes of October 30, 2023 and authorize the Chair to sign; 4) approve an agreement with Hildi, Inc. to perform a required OPEB Actuarial Study and authorize the Chair to sign; 5) approve the Final Plat entitled "Fussy Acres" submitted by Robert Fussy Jr. and authorize the Chair to sign; 6) approve the 2024 General Wage Adjustment for Non-Union employees; 7) approve the Statement of Work with CliftonLarsonAllen for the Compilation and Audit of the 2023 Financial Statement and authorize the Chair to sign; 8) approve waiving all fees associated with a variance application by the City of Foley for its Welcome Sign located East of Foley on Trunk Highway 23; 9) approve an application for new County combination On-Sale & Sunday Sale Liquor License and authorize the Chair to sign; 10) approve the 2024 re-roofing of the Benton County Courts Facility and authorize the Chair to sign. Motion carried unanimously.

Next, was the recognition of Highway employees Mark Loidolt and Tim Stein, as well as Detention Officers Mausue Hansmeier and Daniel Matykiewicz as our Employee Recognition 3rd Quarter Award Winners in the category of "Customer Service". County Engineer Chris Byrd spoke on behalf of Loidolt and Stein, and Sheriff Troy Heck spoke on behalf of Hansmeier and Matykiewicz.

Next, Headley requested the County Board consider approving a Classification and Compensation Maintenance Program. Our compensation consultant David Drown and Associates (DDA) has proposed its maintenance program, whereby it will review a third of the County's job classifications each year. This review could result in changes to pay grades due to labor market comparisons or changes in duties (or both). The maintenance program would take the place of completing a countywide class and comp study every 10 years. The goal of the maintenance program is to avoid falling behind the labor market of our comparative counties and to also update job descriptions as duties change over time. DDA proposes an annual cost of \$21,000 for its maintenance program. DDA currently has its maintenance program in place with 26 Minnesota counties and cities (mostly counties). The County Administrator's Office spoke with two of those counties, which both reported a high level of satisfaction with DDA and the outcomes from the program. Headley noted that there was once change to the agreement giving DDA permission to use our job descriptions with their other clients. This can be found under Section 19 under Ownership of Work Product. If approved today, DDA will start reviewing 1/3 of the jobs beginning in January 2024. Motion by Popp and seconded by Heinen to approve an agreement with David Drown and Associates for a classification and compensation maintenance

program, with such program to begin January 2024. Motion carried unanimously.

Next, Headley requested to appoint a Benton County representative to the St. Cloud Regional Airport Authority Board. Sauk Rapids Mayor Kurt Hunstiger, one of Benton County's two appointees to the St. Cloud Regional Airport Board, has indicated his plans to leave the Authority Board at the end of the year. A new appointee would be eligible to serve out the unexpired term of Mayor Hunstiger, which runs through June 30, 2026. A new appointee would then be eligible for two additional 3-year terms. Heinen suggested appointing Kevin Johnson to the Board. Motion by Popp and seconded by Heinen to appoint Kevin Johnson as a Benton County representative to the St. Cloud Regional Airport Authority Board. Motion carried unanimously.

Next, Headley requested the County Board to consider the revisions to Benton County's Fiscal Policies governing credit cards. Revisions proposed on page 10 of the Benton County Fiscal Policies would allow the Child Protection Unit and On-Call Social Workers to check out a county credit card for use in making emergency purchases for children needing foster care placement. Currently, employees have been making purchases with their personal credit cards and getting reimbursed. Purchases are made for essential items needed to safely place a child in foster care. This change would allow a Social Worker to take the card to a retail store and make purchases. Under current policy, the Department credit card may not leave the premises. Motion by Heinen and seconded by Gapinski to approve the revisions to Benton County's Fiscal Policies governing credit cards. Motion carried unanimously. Next, Headley requested County Board approval of a letter to Human Services explaining the future of Human Services and Public Health. There was a consensus of the County Board to separate Public Health from Human Services, and to create a new Community Health Board that serves as the governing board for Public Health. We will abolish the Human Services Board, then all Human Services (social services) matters will be placed on regular County Board agendas for action. It was also the consensus of the County Board that the five commissioners will serve as the Community Health Board. The County Board will take formal action on enabling a Resolution separating Public Health from Human Services in December, with the change effective 90 days after that action. Motion by Heinen and seconded by Gapinski to have Board Chair Johnson sign the letter to Human Services employees. Motion carried unanimously.

Next, Headley provided the monthly fiscal report through September 30, 2023 for informational purposes only.

Next, Headley requested discussion and direction on a Human Services Director succession plan. There was a consensus to have a traditional posting, and that Heinen and Johnson would be on the selection committee. Headley also suggested keeping the recruitment process more open, and to invite employees to meet the finalists where employees can provide feedback. This was a recommendation by Andy Zimney of Employee Strategies. The Human Services Director position will be posted soon, and the County Board will consider an open forum style hiring process.

Next, Headley provided an update on the Human Resources Director recruitment. The position will likely close on 12/01/2023 and interviews will be scheduled from there. Gapinski was appointed as one of the Selection Committee members for the Human Resources Director position.

Next, Headley provided an update on Employee Strategies employee engagement project. Headley suggested to set up a Committee of the Whole Meeting to share the findings and possible action of the employee engagement project. This meeting will be set later during the Board Meeting today.

Next, Headley provided updates on an agreement with Benton Economic Partnership (BEP) to administer affordable

housing funds, an update on Legacy grant projects at Bend in the River Regional Park and asked the Board to consider a future replacement on the Park Commission for Commissioner District 5. This was for informational purposes only.

The Regular County Board meeting was recessed at 9:40 AM to conduct a Human Services Board Meeting.

The Regular Board meeting reconvened at 9:44 AM.

Next, Land Services Director Roxanne Achman provided a follow-up to the November 7, 2023 open forum presentation by Tina Helmin regarding the siting of billboards. Achman shared that a sign company was interested in placing a billboard on the property owned by Helmin Landscaping. Achman showed photos of the Helmin property which showed the location a billboard is permitted. Achman also shared an outline of the variance process, the duties of the Board of Adjustment, and other signs along Highway 10 that meet the requirements and have recently been permitted. This topic needs to be discussed further at a future Committee of the Whole Meeting which will be set later today.

Next, Byrd wished to discuss the CSAH 7 and MNTH 95 intersection. Byrd received a communication from the MNDOT District Traffic Engineer Ken Hansen expressing concerns about the number of crashes at Benton CSAH 7 and TH 95. He believes that this intersection would be a good candidate for a roundabout and is preparing an application for Highway Safety Improvement Program (HSIP) grant. The project will most likely be constructed in 2029. In the previous 5 years there have been 8 total crashes. None were fatal but at least 2 resulted in severe injury. The cost to the County would be minimal. MNDOT may want a letter of support to accompany their application. There was a consensus of the County Board to have Byrd send a letter of support noting that Benton County supports this project in concept with no fiscal responsibility.

Next, Byrd shared information on MNDOT Detour Agreement Reimbursement. In 2022 Benton County entered into an agreement with MNDOT to use CSAH 4 as a detour for the TH 23 construction between Foley and Milaca. The construction work on TH 23 is complete and the detour is no longer needed. The agreement stipulated a calculation formula to determine the compensation Benton County will receive for the road life consumed while carrying Trunk Highway traffic. The detour lasted longer than anticipated and is reflected in the reimbursement amount. There has been some discussion at a staff level of where this one-time revenue of \$88,078.78 should be deposited. Byrd requested that the County Board consider depositing these funds into the Highway Capital Projects fund. Motion by Johnson and seconded by Popp to deposit the one-time revenue of \$88,078.78 into the Highway Capital Projects fund. Motion carried unanimously.

Next, Board members reported on recent meetings they attended on behalf of Benton County. There were no additional comments under "Comments by Commissioners".

Popp/Heinen to set the Committee of the Whole Meetings: Tuesday, December 12, 2023 add the Emergency Management Issues with the Final 2024 Budget and Levy discussion, Elected Official salaries and proposed fee schedule changes, Benton County Boardroom, Foley, 9:00 AM; Monday, December 18, 2023 Highway issues and space needs discussion with GLT Architects, Benton County Boardroom, Foley, 9:00 AM; Wednesday, December 20, 2023 employee engagement survey discussion and sign discussion, Benton County Boardroom, Foley, 8:30 AM. Motion carried unanimously.

Chair Johnson adjourned the Regular Board Meeting at 10:26 AM.

Scott Johnson, Chair  
Benton County Board of Commissioners

ATTEST:  
Montgomery Headley Benton County Administrator

R-50-1B

NOTICE OF MORTGAGE FORECLOSURE SALE

THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN, that default has occurred in conditions of the following described mortgage: DATE OF MORTGAGE: September 9, 2011 MORTGAGOR: Thomas Kolbo, a single adult. MORTGAGEE: Mortgage Electronic Registration Systems, Inc. as nominee for Liberty Savings Bank its successors and assigns. DATE AND PLACE OF RECORDING: Recorded September 21, 2011 Benton County Recorder, Document No. 383861. ASSIGNMENTS OF MORTGAGE: Assigned to: JPMorgan Chase Bank, National Association. Dated

December 17, 2015 Recorded December 23, 2015, as Document No. A413639. And thereafter assigned to: Lakeview Loan Servicing, LLC. Dated October 9, 2019 Recorded October 15, 2019, as Document No. A438849. TRANSACTION AGENT: Mortgage Electronic Registration Systems, Inc. T R A N S A C T I O N A G E N T ' S M O R T G A G E E: LIBERTY SAVINGS BANK NUMBER ON MORTGAGE: 1003624-1045299240-8 LENDER OR BROKER AND MORTGAGE ORIGINATOR STATED ON MORTGAGE: Liberty Savings Bank R E S I D E N T I A L MORTGAGE SERVICER: LoanCare, LLC MORTGAGED PROPERTY ADDRESS: 909 7th Street Northeast, Rice, MN 56367 TAX PARCEL I.D. #: 150066600 LEGAL DESCRIPTION OF PROPERTY: Lot 16, Block 2, Fox

Meadows, Benton County, Minnesota. COUNTY IN WHICH PROPERTY IS LOCATED: Benton ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$161,658.00 AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE, INCLUDING TAXES, IF ANY, PAID BY MORTGAGEE: \$125,602.93 That prior to the commencement of this mortgage foreclosure proceeding Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; That no action or proceeding has been instituted at law or otherwise to recover the debt secured by said mortgage, or any part thereof; PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows: DATE AND TIME OF SALE: January 11, 2024 at 10:00 AM PLACE OF SALE: Benton County Sheriff's Office, 581 Highway 23 Northeast Foley, MN to pay the debt then secured by said Mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within six (6) months from the date of said sale by the mortgagor(s), their personal representatives or assigns unless reduced to Five (5) weeks under MN Stat. §580.07. TIME AND DATE TO VACATE PROPERTY: If the real estate is an owner-occupied, single-family dwelling, unless otherwise provided by law, the date on or before which the mortgagor(s) must vacate the property if the mortgage is not reinstated under section 580.30 or the property is not redeemed

under section 580.23 is 11:59 p.m. on July 11, 2024, unless that date falls on a weekend or legal holiday, in which case it is the next weekday, and unless the redemption period is reduced to 5 weeks under MN Stat. Secs. 580.07 or 582.032. M O R T G A G O R ( S ) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: None "THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S P E R S O N A L R E P R E S E N T A T I V E S OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL

DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED." Dated: November 2, 2023 Lakeview Loan Servicing, LLC Mortgagee/Assignee of Mortgagee LIEBO, WEINGARDEN, DOBIE & BARBEE, P.L.L.P. Attorneys for Mortgagee/Assignee of Mortgagee 4500 Park Glen Road #300 Minneapolis, MN 55416 (952) 925-6888 100 - 23-005956 FC IN THE EVENT REQUIRED BY FEDERAL LAW: THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. R-45-6B

**REGULAR MEETING  
SAUK RAPIDS CITY COUNCIL  
SAUK RAPIDS GOVERNMENT CENTER,  
250 Summit Ave N.  
Monday, November 27, 2023  
6:00PM  
MINUTES**

**1. Call to Order and Pledge of Allegiance**

Mayor Kurt Hunstiger called the meeting to order at 6:00 p.m. All members present.

**2. Additions or Changes to the Agenda**

Ross Olson requested to add Jingle & Mingle as agenda item 11-A.

**3. Approve the Agenda**

Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to approve the agenda as amended. Motion carried unanimously.

**4. Approve Minutes**

A. 11-13-2023 Regular City Council Meeting Minutes

Motion: Moved by Councilperson Seamans and seconded by Councilperson Thronson to approve the 11-13-2023 Regular City Council Meeting Minutes. Motion carried unanimously.

**5. Receive and File**

A. 9-25-2023 EDA Meeting Minutes

Motion: Moved by Councilperson Thronson and seconded by Councilperson Ellering to receive and file the 9-25-2023 EDA Meeting Minutes. Motion carried unanimously.

**6. Mayor's Communications**

• 10 Years of Dedicated Service Recognition, Kyle Albrecht, Public Works Department-Mayor Hunstiger and Pete Eckhoff recognized Kyle Albrecht for his ten years of dedicated service with the Sauk Rapids Public Works Department.

• Sauk Rapids New K-9 Dog, Bolt-Mayor Hunstiger introduced the newest member of the Sauk Rapids Police Department, Bolt. Bolt is the new K-9 dog assigned to Officer Jared Timm. Officer Timm along with Sergeant Matt Bosma demonstrated some of Bolt's new skills for the audience.

• Passing of Andrew "Andy" Hovanes -Mayor Hunstiger announced the passing of Andrew "Andy" Hovanes. Mr. Hovanes was the former Fire Chief and owner of Andy's Towing. Mayor Hunstiger noted that there were around 75 tow trucks in town to honor Hovanes. Mayor Hunstiger extended his condolences to the family and friends of Hovanes.

**7. Audience Items/Visitors Total Time Limit 2 Minutes for Items NOT on the Agenda**

NONE

**8. Public Hearings**

**A. Applicant**

City of Sauk Rapids  
Purpose

To Consider Approval of Assessment Rolls No. 438, 439, 440, 441, and 442

**1. Open Public Hearing**

Ashley Black, Public Works Office Coordinator, reviewed the following Assessment Rolls with the Council:

**Assessment Roll 438**— Unpaid Water and Sewer Bills, Storm Water Utility Fees, and Street Light Utility Fees throughout the city.

**Assessment Roll 439**— Unpaid Chapter 8 Property Violations of our city code.

**Assessment Roll 440**— 2022 Second Avenue North Improvements.

**Assessment Roll 441**— 2023 Division Street Improvements.

**Assessment Roll 442**— 2023 Overlay Improvements.

*Alicia Saienga, 705 2nd Ave*, noted that she was concerned about the timing of being noticed about this large of an assessment so close to the holidays. She worried about having to choose between buying her children Christmas presents and paying for the road reconstruction.

*Carol Sova, 321 6th Ave N*, asked how things are handled when the contracting company makes a mistake. She discussed the road by her home being put in and then having to be torn back up.

*Timotheus Knorek, 1010 Benedict Drive*, questioned how the assessment is calculated per homeowner.

*Kelsey Valentine, 701 2nd Ave North*, noted that as a young homeowner she didn't understand the term assessment. She said that there should be more clarification to explain the term assessment in moving forward to make it clear that the homeowner will be expected to pay a portion of the project.

*Breanne Fruth, 21 6th Ave N*, questioned the overlay improvements. She said that she just assumed that the overlays were something that the City would cover with the regular taxes paid.

**2. Close Public Hearing**

Motion: Moved by Councilperson Sauer and seconded by Councilperson Thronson to close the public hearing. Motion carried unanimously.

**3. Consider Action**

Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to approve to approve the Resolution Adopting Assessment Rolls No. 438, 439, 440, 441, and 442 with the noted changes. Motion carried unanimously.

**B. Applicant**

City of Sauk Rapids

Purpose

To Consider Updates of Certain Fees in the City's Fee Schedule

**1.**

**1. Open Public Hearing**

**2. Close Public Hearing**

Motion: Moved by Councilperson Sauer and seconded by Councilperson Thronson to close the public hearing. Motion carried unanimously.

**3. Consider Action**

Motion: Moved by Councilperson Ellering and seconded by Councilperson Sauer to approve the Ordinance amending and updating the City's Fee Schedule. Motion carried unanimously.

Motion: Moved by Councilperson Ellering and seconded by Councilperson Sauer to adopt summary of publication resolution. Motion carried unanimously.

**9. Consent Agenda**

A. Approve the Resolution Appointing Mayor Hunstiger to St. Cloud MTC Board

B. Approve Coating of Manholes by Hyperline

C. Approve 2023 Plumbing and Mechanical Contractor Licenses

D. Approve Change Order No. 1 to the Contract A: Well No. 7 Construction and Well No. 6 Modifications Project

E. Approve Change Order No. 3 to the 2023 Division Street Improvements Project

F. Approve Hiring New Probationary Employee for the Fire Department

G. Approve Attendance to the 2024 Annual Institute for Building Officials

Motion: Moved by Councilperson Thronson and seconded by Councilperson Seamans to approve consent agenda item 9A-9G. Motion carried unanimously.

**10. Regular Agenda**

NONE

**11. Other Staff Items**

A. Jingle & Mingle

Ross Olson read through the schedule planned for the December 9th Jingle & Mingle event in downtown Sauk Rapids. He encouraged residents to attend the holiday festivities and parade.

**12. Other Council Items and Communications**

NONE

**13. Approve List of Bills and Claims**

Motion: Moved by Councilperson Thronson and seconded by Councilperson Ellering to approve the List of Bills and Claims. Motion carried unanimously.

**14. Adjournment**

Motion: Moved by Councilperson Thronson and seconded by Councilperson Seamans to adjourn the meeting. Motion carried unanimously.

Mayor Hunstiger adjourned the meeting at 6:55 PM

R-50-1B

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**SAUK RAPIDS-RICE PUBLIC SCHOOLS  
WORK SESSION  
Monday, November 27, 2023  
District Office Board Room  
5:30 p.m. (CST)**

A Work Session of the Sauk Rapids-Rice ISD 47 Board of Education was called to order on Monday, November 27, 2023 at 5:30 p.m. (CST) in the District Office Boardroom.

**ROLL CALL**

Members present included Butkowski, Dwyer, Hauck, Loidolt, Johnson, and Morse. Others present were Superintendent Bergstrom, Director of Business Services Fiereck, Director of Teaching and Learning Boser, Director of Community Education Wilke, Director of Technology Zimpel, SRRHS Principal Logrono, SRRHS Assistant Principal Wagner, SRRMS Principal Arndt, PV Principal Froiland, Rice Principal Bushman, and Director of Early Childhood Paasch, Holthaus arrived at 5:43 p.m.

**CEREMONIAL OATH OF OFFICE/SEAT APPOINTED BOARD MEMBER**

Board Chair Butkowski read the ceremonial oath of office to officially seat appointed Board Director Samantha Dwyer following the required 30-day waiting period.

**ESTABLISHMENT OF A QUORUM**

Chair Butkowski asked Clerk Loidolt to affirm there was a quorum in attendance. Clerk Loidolt affirmed there was a quorum.

**AGENDA APPROVAL**

A motion was made by Hauck, seconded by Johnson and was unanimously carried, by a margin of six, to approve the Work Session Agenda as written.

**WORK SESSION TOPICS**

**SUPERINTENDENT 360° SURVEY RESULTS REVIEW**  
Superintendent Bergstrom provided summary survey results from the Superintendent 360° Review and was available to answer Board member questions.

**BUDGET REVIEW**

Director of Business Services Fiereck provided Budget update and was available to answer Board member questions.

**NON-RESIDENT ENROLLMENT PRESENTATION**

Superintendent Bergstrom reviewed district enrollment and was available to answer Board member questions.

**SCHOOL DISTRICT ACADEMY**

Superintendent Bergstrom and Board Director Hauck provided information regarding the district's School District Academy and were available to answer Board member questions.

**CONSOLIDATION OF POLLING PLACE ANNUAL RESOLUTION REVIEW**

Superintendent Bergstrom provided information regarding the annual polling place consolidation process and resolution and was available to answer Board member questions. Minnesota (2017) legislation requires public school districts to annually, before December 31, pass a resolution combining polling places for potential elections not held on the day of a statewide election.

**ADJOURNMENT**

With no further Work Session topics appearing before the Board, a motion was made by Johnson, seconded by Loidolt and was unanimously carried to adjourn the Work Session at 7:57 p.m.

Respectfully submitted,  
Lisa Loidolt  
School Board Clerk  
Sauk Rapids-Rice ISD 47  
R-50-1B

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**PUBLIC NOTICES**

**For Sale by bid**

Sale 139591, Conveyance 2021-0091: For Sale by bid - MnDOT owned property, 3.47 acres of vacant of land located at the SE Quad of TH10 and CSAH 33., Watab Township, Benton County. To be sold by sealed bid on 1/30/2024 at 2:00 at Central Office, 395 John Ireland Blvd, St. Paul. Bid Form, <http://www.dot.state.mn.us/row/propsales.html> . Info Land-Sales.MN.DOT@state.mn.us.

R-49-3P

**NOTICE OF PUBLIC SALE**

Storage On 15 LLC will sell at public lien sale the personal property in Unit 7 being rented by Chad Albrecht & Unit 26 being rented by Maranda Olson located at 2021 4th Ave N, Sauk Rapids MN 56379. The contents may include but is not limited to: personal, household, office, and other items. The sales will be held as an online public auction at [storagetreasures.com](http://storagetreasures.com) on January 5, 2024 10:00am with an end date of January 10, 2024 5:00pm

R-50-2B

**SAUK RAPIDS TOWNSHIP  
BENTON COUNTY, MINNESOTA  
NOTICE OF A PUBLIC HEARING REGARDING  
THE ESTABLISHMENT  
OF A STORM SEWER IMPROVEMENT  
TAX DISTRICT**

PLEASE TAKE NOTICE that the Town Board of Sauk Rapids Township will hold a public hearing on Wednesday, January 3, 2024 at 7:00 p.m. at the Sauk Rapids Town Hall, 4651 Mayhew Lake Rd NE, Sauk Rapids, MN 56379 for the purpose of considering and acting on an ordinance to establish a storm sewer improvement tax district (“district”) encompassing the property (PID 1100070000) located at the intersection of 17th Avenue NW and 44th Street NW, which the owner intend to platt as Archibald Acres within the Town. Establishing the district will allow the Town to recover its costs if it elects to maintain or repair the storm water facilities serving the development by placing those costs on the taxes of the lots within the plat. Those interested in this matter are encouraged to attend the hearing.

Daryl Sheetz - Clerk  
Sauk Rapids Township

R-50-2B

**MINDEN TOWNSHIP FILING NOTICE**

Notice is hereby given to the voters of Minden Township, Benton Country, State of Minnesota, that filing for Township will be held for a 2-week period beginning: January 2, 2024 through January 16, 2024.

Affidavits of Candidacy shall be filed with the Town Clerk between the hours of 8 a.m. and 4 p.m. from January 2, 2024, through January 16, 2024.

Filing will close on January 16, 2024 at 5 p.m..

Filing fee is \$2.00 and must be paid at the time of filing.

Offices to be filled at the March Annual election are:

- Clerk for a 2-year term
- Supervisor for a 3-year term

Absentee voting will be at the Clerk’s Office of the Town Hall on March 9, 2024 between the hours of 10 a.m. until 12 p.m.

December 5, 2023  
Cynthia Abraham,  
Minden Township Clerk

FR-49-2B

**NOTICE  
TO THE RESIDENTS  
OF LANGOLA  
TOWNSHIP**

Notice is hereby given that filing for Langola Towhsip offices will begin Tuesday January 2 , 2024 and close at 5:00 PM Tuesday January 16th, 2024. Offices to be filled are: One Supervisor for a 3-year term . One Treasurer for a 2-year term. One Clerk for a 2-year term. Filing can be done with the clerk from January 2nd 2024 to January 16th 2024. The office of the clerk will be open from:

1:00 PM – 5:00 PM on January 16th to file the Affidavits of Candidacy. Please call 320-266-5324 for an appointment. Filing fee is \$2.00

ANITA SEVIOLA  
CLERK  
320-761-1761  
R-49-2B

**PUBLIC HEARING NOTICE OF  
PROPERTY SALE**

The Sauk Rapids Economic Development Authority gives notice that it will hold a public hearing on January 8, 2024, at 6:00 p.m., or as soon after that as can be heard, at the Sauk Rapids City Hall Council Chambers at 250 Summit Avenue North, in Sauk Rapids, Minnesota to hear all persons present regarding the Sauk Rapids Economic Development Authority’s proposed sale to Victoria A. Welty, as Trustee of the Victoria A. Welty Revocable Trust Agreement dated February 16, 2015, and Patrick J. Welty, as Trustee of the Patrick J. Welty Revocable Trust Agreement dated February 16, 2015, of real property located in the City of Sauk Rapids, legally described as Lots 7 and 8, Block 53, Town of Sauk Rapids, Benton County, Minnesota.

The proposed terms and conditions of the property sale are available for review and inspection at the office of the Community Development Director, City of Sauk Rapids, Sauk Rapids City Government Center, 250 Summit Avenue North, Sauk Rapids, MN during normal business hours.

R-50-1B