



Clarkson™

Employment Opportunities

University Partnership Manager (Potsdam, NY)

Increase enrollment in Clarkson's professional graduate and continuing education programs by establishing and maintaining partnerships with organizations whose employee needs are well-aligned with Clarkson's core offerings.

Minimum qualifications: Bachelor's Degree

Range: \$60,000- \$65,00 salary based on experience

Assistant Director, Learning Experience (Potsdam, NY)

Position Summary: This position will work with the Assistant Dean of Professional & Continuing Education to establish the University Office of Microcredentials. As the lead Learning Experience Designer for micro learning, this position will use evidence-based best practices in the design and execution of badges, workshops, and other alternative digital credentials. The successful candidate will have an entrepreneurial approach to building an organization and a passion for innovation in learning experience design.

Minimum qualifications: Masters Degree in Education, STEM, Instructional Design/Technology or related field. 5+ years of digital teaching and learning experience design

Range: \$65,000- \$72,000 based on experience

IT Support Specialist I (Potsdam, NY)

Position Summary: Acts as the "first line of support" for the entire Clarkson University Community. This person will reside at the Helpdesk counter (currently located on the 2nd Floor, ERC) and serves as the primary point of contact for walk-up and phone call inquiries to the University's OIT Helpdesk. Provides first-tier support for telephone, media, and computer technology issues within the Office of Information Technology (OIT) organization. Escalates issues as needed to appropriate OIT personnel and delegates all other issues to the appropriate department or team.

Minimum qualifications: High School Diploma or equivalent. 2 years relevant experience.

Range: \$19.00- \$23.00 based on experience

Audio-Visual System Engineer (Potsdam, NY)

Position Summary: A talented, passionate individual with the skill and desire to design, deliver, and maintain an outstanding "Smart Classroom" and audio-visual experience throughout the university. This position frequently requires work outside of normal business hours.

Minimum qualifications: Associate's Degree, Electrical or Mechanical. 2 year of relevant experience

Range: \$20.00- \$22.00 based on experience

Maintenance Mechanic Automotive (Potsdam, NY)

Position Summary: This is a highly customer service-oriented position in which employees should strive to exceed customer expectations. Inspect, repair, and service fleet vehicles for the University as well as other equipment such as grounds automobiles and custodial equipment. Perform routine maintenance to prevent future breakdowns of vehicles and other University equipment.

Minimum qualifications: High School Diploma or Equivalent, NYS Inspections license, Four (4) years of journeyman equivalent experience as an automotive mechanic or Documented record of taking courses and/or training to stay current/grow skills in trade

Range: \$18.09

Review of applications will begin immediately and continues until the position is filled. To submit your application, go to www.clarkson.edu/hr and click "Career Opportunities" below Careers at Clarkson section. An equal opportunity/affirmative action employer, Clarkson actively seeks and encourages applications from minorities, women and people with disabilities.

<https://www.clarkson.edu/human-resources/career-opportunities>

Prior to a final offer of employment, the selected candidate will be required to submit to a background check including, but not limited to, employment verification, educational and other credential verification, and criminal background check.