



# Clarkson™

## Employment Opportunities

### Director of Campus Safety and Security (Potsdam, NY)

**Position Summary:** The Director of CSS ensures that a safety-oriented and community- and prevention-based approach is taken into consideration in all work that is carried out by the department. This relies on building and maintaining productive relationships with campus and community constituents.

**Minimum qualifications:** A bachelor's degree is required. 5-7 years of experience in safety and security or law enforcement in a management position. 2-3 years of experience working on community outreach and diversity, equity, and inclusion. 1-2 years of experience with Emergency Management.

**Range:** \$84,500- \$95,000 based on experience

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### Lead Paramedic Instructor (Potsdam, NY)

**Position Summary:** The Clarkson EMS Education Program must have a lead instructor who by training and experience is qualified to provide medical and administrative instruction to each paramedic cohort that will be participating in the curriculum.

**Minimum qualifications:** Baccalaureate Degree in related discipline required (i.e., Nursing, Education, Criminal Justice, Fire Science) or an equivalent combination of education and experience. Minimum one (1) year experience performing direct patient care as a Certified Paramedic or Registered Nurse (critical care nursing experience preferred).

**Range:** \$60,000- \$65,000 based on experience

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### Laboratory Technician (Potsdam, NY)

**Position Summary:** CAARES is seeking a qualified individual to serve as an Analytical Chemist for the analysis of environmental chemical contaminants. The individual must have knowledge and experience with sample preparation (extraction/cleanup) as well as analytical instrumentation techniques.

**Minimum qualifications:** Bachelor of Science. 1-3 years of relevant experience

**Range:** \$16.50- \$21.50 based on experience

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### Assistant to the VP/Office Manager (Potsdam, NY)

**Position Summary:** The primary purpose of this position is to support and execute the programs of the Development & Alumni Relations Office and support the Vice President and main office activities. Due to frequent staff travel, the position must function independently and with little direct supervision.

**Minimum qualifications:** A minimum of an associate's degree with 3-5 years related experience or a high school diploma with 5-7 years of clerical or related experience required

**Range:** \$17-\$22 based on experience

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### Assistant Director Student Support Services and Coordinator First Year Seminar (Potsdam, NY)

**Position Summary:** Introduce first-year students to the Clarkson community, provide a support network to aid with the transition to independent living and learning. Provide appropriate academic, financial, career and personal support services to increase retention and graduation rates for first generation, disabled, and income eligible students through the federal TRiO: Student Support Services program.

**Minimum qualifications:** Bachelor's degree preferably in Engineering, Math, Science, Psychology or related field. Two (2) years academic counseling or other equivalent experience required

**Range:** \$24.50- \$28.65 based on experience

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Review of applications will begin immediately and continues until the position is filled. To submit your application, go to [www.clarkson.edu/hr](http://www.clarkson.edu/hr) and click "Career Opportunities" below Careers at Clarkson section. An equal opportunity/affirmative action employer, Clarkson actively seeks and encourages applications from minorities, women and people with disabilities. <https://www.clarkson.edu/human-resources/career-opportunities>

Prior to a final offer of employment, the selected candidate will be required to submit to a background check including, but not limited to, employment verification, educational and other credential verification, and criminal background check.