



Student Conduct Officer

Department: Student Affairs

Salary Range: \$45,000 - \$53,000

Description of Duties:

SUNY Canton is seeking a Student Conduct Officer beginning immediately.

Responsibilities:

Responsible for assisting in administration of the judicial process on campus including meeting with students to address violations of the Student Code of Conduct. Adjudicating at and advising during the judicial hearing board processes.

This position may have some evening and weekend hours as well as required regular emergency contact duties.

Qualifications:

- Bachelor's degree required; Master's degree and/or three to five years of professional student affairs/conduct experience preferred.
- Successful applicants will have a strong work ethic, positive attitude, excellent communication skills and the desire to take on challenging work in a fun, engaging and ever-changing environment.

Prior to final offer of employment, the selected candidate will be required to submit to a background check including, but not limited to, employment verification, educational and other credential verification, and criminal background check.

Application Deadline: open until filled; application review begins immediately. Persons interested in the above position should apply online at <https://employment.canton.edu/>

SUNY Canton, a unit of the State University of New York, is an affirmative action, equal opportunity employer. SUNY Canton is building a culturally diverse and pluralistic faculty and strongly encourages applications from minority and women candidates.

The college is located in Canton, a village in the St. Lawrence River valley of northern New York. Located 20 miles from the St. Lawrence River and the Adirondack Park, and 70 miles from the Canadian capital city of Ottawa, Ontario, Canton holds excellent opportunities for the outdoor or cultural enthusiast. SUNY Canton is a member of the Associated Colleges, a consortium of four colleges.