

Ogdensburg Housing Authority

EXECUTIVE DIRECTOR

The Ogdensburg Housing Authority (OHA) located in Ogdensburg, NY is seeking an experienced professional for the position of Executive Director. The Executive Director reports to the OHA Board of Commissioners for all the OHA's operations.

Qualified applicants must possess a bachelor's degree plus five years of property management in subsidized housing / public housing preferred, or an equivalent combination. A good understanding of subsidized housing / public housing, including applicable HUD regulations, Fair Housing Laws, federal and NYS tenancy law, policies, procedures etc. Experience in administrative, supervisory, finance, facilities, project management and contract negotiations are necessary.

Public Housing Management (PHM) Certification required, or to be obtained within one year of employment. Additional industry certifications are a plus. Grant writing and grant submission is a plus.

Salary is based upon experience and education. The salary range is \$85,000 to \$95,000. The position is open until filled.

A position description may be obtained by email request to cheryld@ogdensburgha.com.

Please Submit a cover letter and resume along with a list of at least (5) professional references with contact information to:

M. Penny Sharrow, Board Chair
c/o Ogdensburg Housing Authority
1101 Jay Street
Ogdensburg, NY 13669

Resumes must be received or postmarked prior to March 8, 2024.