

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Human Resources Consulting Services	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Jacob Erickson, Procurement Official	DATE CONTRACT SHALL BE AWARDED	December 3, 2021
DEPARTMENT	Human Resources	REQUISITION NO.	R078236
AUTHORIZED BY	Jacob Erickson, Procurement Official	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$60,000.00 with Gallagher Benefit Services, Inc. for the provision of Human Resources Consulting Services.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Human Resources Consulting Services from Gallagher Benefit Services, Inc. without conducting a competitive solicitation process for the following reason(s):

Gallagher Benefit Services, Inc. is a current Manatee County contract holder. Their institutional knowledge of the County's human resources and employee health benefits operations gives them a unique understanding and perspective in relation to the provision of Human Resources Consulting Services. Although there are other firms who can provide Human Resources Consulting Services, Gallagher Benefit Services, Inc.'s strategic HR assessment and institutional knowledge best aligns with the County's goals and objectives.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than December 2, 2021 for evaluation and consideration.